



*Faith*

*Scholarship*

*Service*

**2010-2011 Student/Parent Handbook**

# Mission Statement

Central Catholic High School,  
a college preparatory Catholic school for boys, is guided by the  
educational principles of Saint John Baptist de La Salle.

The school strives to provide a challenging, relevant, and diverse  
program of studies and extracurricular activities in an environment that  
fosters a life of faith and scholarship and develops leaders rooted in the  
Gospel values of integrity, respect, service, justice and peace.



## The School Hymn

O God of Truth, whom science seeks  
And reverent men adore,  
Who brightens every earnest mind  
Of every clime and shore  
Dispel the gloom of error's night,  
Of ignorance and fear,  
Until true wisdom from above  
Shall make life's pathway clear.

O Lord of Love, whose Spirit dwells  
In every human breast,  
Whom love, and love alone, can know,  
In whom all hearts find rest,  
Help us to spread your glorious reign  
'Til greed and hate shall cease,  
And kindness dwells in human hearts  
And all on earth finds peace. Amen.

# Central Catholic High School

## 2009 - 2010 Student/Parent Handbook

### Quick Reference

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#### Address

Central Catholic High School  
4720 Fifth Avenue  
Pittsburgh, Pennsylvania 15213-2952

<b>Main Office</b>	412-621-8189
<b>Fax</b>	412-208-0555
<b>Attendance</b>	412-621-1766
<b>Admissions</b>	412-621-7505
<b>Business</b>	412-208-3495
<b>Athletic Director</b>	412-208-3494
<b>Alumni Relations</b>	412-208-3488
<b>Office of Advancement</b>	412-208-3401



#### Website

<http://www.centralcatholichs.com>

### Administration

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#### Office of the President

Br. Richard Grzeskiewicz, FSC '62, President 412-208-3412

#### Principal (Office A)

Br. Robert Schaefer, FSC, Principal  
Mrs. Betty Dillon, Secretary 412-208-3421

#### Assistant Principal for Academic Affairs (Office B)

Mr. Vincent Ciaramella '71, Assistant Principal for Academic Affairs  
Mrs. Carole Fulton, Secretary 412-208-3422

#### Assistant Principal for Student Affairs (Office C)

Mr. Edward Bernot, Assistant Principal for Student Affairs  
Mrs. Joan Flanagan, Secretary 412-208-3423  
Attendance Hotline 412-621-1766

#### Dean of Students (Office D)

Mr. Richard Capretta '82, Dean of Students 412-208-3414  
Mrs. Mary Lou Presken, Secretary 412-208-3413

#### Office of Advancement

Mrs. Kathy Lynch 412-208-3401  
Mrs. Sue Carlino, Administrative Assistant 412-208-3415

# School Day Schedules

## Regular Schedule

<i>Period</i>	<i>Time</i>
Homeroom	8:00-8:20
1	8:25-9:05
2	9:10-9:50
3	9:55-10:35
4	10:40-11:20
5	11:25-12:05
6	12:10-12:50
7	12:55-1:35
8	1:40-2:20

## Delayed Start

<i>Period</i>	<i>Time</i>
Homeroom	10:00-10:20
1	10:25-10:50
2	10:55-11:20
3	11:25-11:50
4	11:55-12:20
5	12:25-12:50
6	12:55-1:20
7	1:25-1:50
8	1:55-2:20

## Morning Assembly

<i>Period</i>	<i>Time</i>
Homeroom	8:00-8:30
Assembly	8:35-9:35
1	9:45-10:15
2	10:20-10:50
3	10:55-11:25
4	11:30-12:00
5	12:05-12:35
6	12:40-1:10
7	1:15-1:45
8	1:50-2:20

## Afternoon Assembly

<i>Period</i>	<i>Time</i>
Homeroom	8:00-8:20
1	8:25-8:55
2	9:00-9:35
3	9:40-10:15
4	10:20-10:55
5	11:00-11:35
6	11:40-12:15
7	12:20-12:55
8	1:00-1:30
Assembly	1:35-2:20

## Early Dismissal

<i>Period</i>	<i>Time</i>
Homeroom	8:00-8:20
1 or 5	8:25-9:05
2 or 6	9:10-9:50
3 or 7	9:55-10:35
4 or 8	10:40-11:20

Shortly after the Most Reverend Hugh C. Boyle was elevated to the episcopacy, he began a secondary school expansion program in Pittsburgh.

To support the development of centralized, well-equipped high schools, the Bishop organized a campaign in 1923 to raise funds. The first fruit of the campaign was the erection of Central District Catholic High School and faculty house in the Oakland section of Pittsburgh.

The architectural style is Flemish Gothic, whose soaring towers and buttresses express strength and solidity. In the auditorium, the large stained glass windows represent the various countries from which the Catholic population of Pittsburgh originally migrated. Inscribed on each window is the seal of the country, the names of its patron saint and two of its notable Catholic citizens. The countries represented on the left side of the auditorium (moving from front to rear) are Ireland, Spain, Germany, Yugoslavia, Hungary, Austria, Czechoslovakia, and Switzerland. On the right side, moving in the same order, are England, Italy, Poland, France, Bohemia, Lithuania, the Netherlands and Belgium.

The new high school was dedicated by Bishop Boyle on 11 September 1927. On the following day 488 boys, from 42 parishes in the central section of the city, registered in the ninth grade, the only grade functioning that year. On the original faculty were fourteen Christian Brothers.

In the 1950s, enrollment reached a peak of 1,800. A concentrated effort by the school Administration brought the enrollment down to a size more consistent with the physical facilities and modern educational trends.

The average class size has been reduced from 45 to 21 students. Today the student body numbers about 845 boys, taught by 10 Christian Brothers, 55 lay faculty, and one priest. The students have approximately 100 course offerings from which to choose. The academic program remains in the forefront of contemporary educational approaches.

In 1978, Alumni Hall was opened. The building provided long-needed, expanded facilities for the school's physical education, intramural and athletic programs. Academic facilities were upgraded with state-of-the-art biology, physics, and chemistry laboratories. Donated by Mr. & Mrs. John Ryan, Jr., the Ryan Science Center meets the demands of the contemporary science curriculum. In addition, some of the proceeds from the annual Viking Victory Auction were used to renovate classrooms and faculty offices, create a computer lab, and equip the building for computer technology programs.

In 2000, the Blue & Gold capital campaign was established to renovate the athletic field, the old gym, and Alumni Hall. The campaign also provided a synthetic grass field to accommodate year-round usage. The remodeled old gym now includes Coaches' Pavilion, a fitness complex, and the Peter J. Spadaro Performing Arts Center, accommodating the music and drama programs.

In 2003, after 75 years, the building's center tower was replaced. The former art and music area was renovated to house the Donahue Family Center for Excellence. This air-conditioned facility contains five rooms housing the Brother David Baginski, FSC Scholars Center, the Academic Discovery Program, the Writing Center, and the Technology Office. A new walkway in front of the building allows natural light into these rooms. In the spring and summer of 2005, the auditorium underwent a \$1.8-million renovation and restoration, the generous gift of John '56 & Mary Ita McGonigle and their sons, Kevin '82 and Michael '85.

The newly renovated Clifford E. Brown Library, a state-of-the-art facility, opened in 2008 and allows students great opportunities for research and learning. Currently, Central Catholic has begun a major, multi-year Classrooms of the Future renovation of the Academic wing.

In 2008, Central Catholic was incorporated with its own two-tiered Board of Directors who has responsibility for the governance of the school. To meet the ever-increasing demands of contemporary Catholic education, a new President/Principal administrative structure was established in 2009.



# The Brothers of the Christian Schools

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Since Central Catholic High School opened in 1927, the administration and faculty have been composed of Brothers of the Christian Schools, popularly called “The Christian Brothers” in the United States. This religious congregation of the Roman Catholic Church is a society of celibate laymen who profess the vows of poverty, chastity and obedience and are dedicated solely to the ministry of Christian education.



John Baptist de La Salle, a young priest of seventeenth-century France, founded the Brothers of the Christian Schools. Concerned about the lack of appropriate education for sons of the poor and the working class of Rheims, he opened a free school for boys in 1679, with the aid of two teachers and a parish priest. Within six months he opened a similar school in a neighboring parish. These free schools prospered, more young men joined De La Salle, and the Brothers of the Christian Schools have been in existence ever since. To perpetuate his work, De La Salle resigned his position at the Cathedral of Rheims, distributed his wealth among the poor, left his own home to live with the teachers in a rented house, and vowed to devote his entire life to the Christian Schools. With the help of the Brothers, he wrote a Rule for the community, prepared textbooks for the students, opened training schools for teachers, and composed a manual on teaching and school management that is still consulted today.

De La Salle died in 1719. His Institute, the Brothers of the Christian Schools, was officially approved by the Church in 1725. The Brothers’ society was suppressed in France during the Revolution, but it was reorganized in that country in 1803. Since then the Brothers have opened schools in nearly every part of the world. Today nearly 7,000 Brothers of the Christian Schools teach hundreds of thousands of students in 80 nations. De La Salle was declared a saint by Pope Leo XIII in 1900 and was named “Patron of All Teachers of Youth” by Pope Pius XII in 1950.

The Christian Brothers at Central Catholic, members of the congregation’s Eastern North American Province, live in the faculty residence on campus. Their community life as vowed religious men, their Lasallian vision of the ministry of Christian education, and their professional training contribute actively to Central Catholic’s consistently excellent program of studies and extracurricular activities.

## The School Seal

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Central Catholic’s coat of arms, which signifies it as an institution of the Roman Catholic Diocese of Pittsburgh, administered by the Brothers of the Christian Schools, is composed of the shield and its elements surmounted by a cross and the motto beneath the shield.



The left side of the shield resembles the coat of arms of the Diocese of Pittsburgh, based on the coats of arms of William Penn, the founder of Pennsylvania, and of William Pitt, for whom Pittsburgh is named. To differentiate the diocesan coat of arms, a sword of gold has been added. The sword is the symbol of Saint Paul the Apostle, the patron of the Diocese and of the cathedral. The two rounded gold crosses are a Christianized version of plates found on Penn’s coat of arms. The entire left partition expresses the jurisdiction of the Diocese of Pittsburgh.

The right partition displays a silver star and a gold broken chevron. The silver star is taken from the seal of the Institute of the Brothers of the Christian Schools who administer and help staff Central Catholic. This seal, which can be traced to the Christian Brothers’ General Chapter of 1751, recalls the passage in the Book of Daniel (12.3) that says, “They that instruct many unto justice, shall shine like stars for all eternity.” The gold broken chevron is taken from the coat of arms of the House of De La Salle, the Spanish ancestors of Saint John Baptist de La Salle, the founder of the Brothers of the Christian Schools.

Above the shield is an Alisée Patée cross, reminiscent of the Flemish Gothic architecture of the school building, symbolizing the Christian principles taught at Central Catholic. The school motto, *Pro Deo et Patria* (For God and Country) appears below the shield.

## Art

Mr. Timothy McVeagh '73, Chair 412-208-3442

## Business Education

Mr. A. Russell Brown, Chair 412-208-3418

Mr. John Fischetti 412-208-3451

## English

Mrs. Mary Ann Lynch, Chair 412-208-3462

Mr. Devin Crummie '97 412-208-3472

Mr. Christian DeFelippo '01 412-208-3409

Br. Les Luker, FSC 412-802-4150

Mr. Michael McGrath '67 412-208-3465

Ms. Ashley Quinn 412-208-3407

Mr. Todd Rooney 412-208-3402

Mr. Todd Saulle 412-208-3460

Mrs. Stephanie Shanahan 412-208-3480

## Foreign Language

Mr. Gregg Spechtold (Spanish), Chair 412-208-3478

Br. Charles Huber, FSC '81 (Latin) 412-208-3485

Mr. Dale Kennedy '70 (German) 412-208-3456

Ms. Charlotte Kenrick (Spanish) 412-208-3468

Mrs. Vittoria LeDonne (Spanish) 412-208-3457

Mr. Timothy McCarthy '67 (French and Spanish) 412-208-3464

Mr. Grant Young (Spanish) 412-208-3408

## Mathematics

Mr. Harry Sirockman, Chair 412-208-3476

Mr. Charles Crummie 412-208-3494

Mr. Sean Crummie '98 412-802-4149

Mr. Joseph Emanuele '67 412-208-3449

Mr. Joseph Roche 412-208-3473

Mr. David Saville '66 412-208-3474

Mr. W. Rick Walker 412-208-3482

Mr. James Williamson 412-208-3483

## Performing Arts

Mr. Joseph Wilson, Chair 412-208-3444

## Physical Education

Mr. Robert Anderson, Chair 412-208-3439

Mr. John Stone, '99 412-208-3475

## Religion

Ms. Marianne Shablousky, Chair 412-208-3450

Br. Ray Bronowicz, FSC '47 412-208-3490

Br. Kevin Dalmasse, FSC, '77 412-208-3406

Mr. Julio Demasi 412-208-3437

Rev. Robert George, AFSC 412-208-3441

Br. V. Kenneth, FSC, '69 412-802-4151

Mrs. Mary Ann Lloyd 412-208-3461

Br. Robert Schaefer, FSC 412-208-3421

Rev. Mr. William Strathmann, Jr. '63 412-208-3479

Mr. Robert Van Der Maelen 412-208-3481

## Faculty, cont.

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### Science

Mr. David Bodrog, Chair	412-208-3403
Mrs. Tina Graffia	412-208-3452
Mrs. Lorraine Horner	412-208-3470
Mr. Mark Krotec '73	412-208-3459
Br. James Muffley, FSC	412-208-3466
Mr. John Napovanic	412-208-3467
Mr. John O'Neill	412-208-3469
Mr. Michael Traficante '70	412-208-3405

### Social Studies

Mr. Glenn Campbell '71, Chair	412-208-3436
Mr. John Cope	412-208-3438
Br. Kevin Dalmasse, FSC, '77	412-208-3406
Mr. William Lloyd '64	412-208-3471
Ms. Marianne Shablousky	412-208-3450
Mrs. Nancy Snider	412-208-3477
Mr. Matthew Sudnik '01	412-208-3417
Mr. David Vezendy '95	412-208-3448
Mr. Thomas Zunic	412-208-3484

Faculty may be contacted by e-mail through the web site, [www.centralcatholics.com](http://www.centralcatholics.com).  
Click on "Contact."

## Administrative Services

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### Admissions Office & Webmaster

Mr. Brian Miller	412-208-3492
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### Alumni Relations

Mr. Jeffry Folino '75	412-208-3488
Mrs. Mary Lou Presken, Secretary	412-208-3413

### Attendance

Mrs. Joan Flanagan	412-621-1766
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### Business Office

Mr. Harry Tuminello '64, Manager	412-208-3410
Mrs. Lori Sever, Assistant	412-208-3411

### Technology Coordinator

Mr. Vernon Young	412-208-3458
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**Athletic Director**

Mr. Chuck Crummie 412-208-3494  
FAX 412-208-0556

**Auction Office**

Mrs. Vicki Giuliani 412-208-3443

**Bishop McDowell Program**

Ms. Kelly Scherer, Counselor 412-208-3435

**Bookstore**

Mrs. Terri Cook 412-208-3498

**Br. David Baginski, fsc Scholars Program**

Mr. Matthew Sudnik '01, Director 412-208-3417

**Campus Ministry**

Mr. Brad Leeman 412-208-3440

Rev. Robert George, AFSC, Chaplain 412-208-3441

**CASTLE Program**

Mrs. Mary Ann Lynch, Coordinator 412-208-3462

**Director of the Writing Center**

Br. Benedict Oliver, fsc 412-208-3487

**Director of Guidance/CORE Team Coordinator**

Mr. Edward Reppa, Director 412-208-3432

FAX 412-208-0554

**Guidance Counselors**

Mrs. Loretta Beck 412-208-3433

Mr. Josh Rowe, '01 412-208-3434

**Director of College Placement**

Mr. Robert Tallerico, '98 412-208-3447

Mrs. Virginia Watkins, Secretary 412-208-3430

Mrs. Kathy Ruggiero 412-208-3487

**IU Specialists**

Mrs. Kathleen Spechtold (Math) 412-208-3493

Ms. Sylvia Wilson 412-208-3463

**Library Services Director**

Ms. Mary Pavlakovich 412-208-3426

**Maintenance**

Mr. Kelly Brundage 412-208-3445

Mr. Ed Terle

Mr. Stan Wingold

**Nurse**

Mrs. Cheryl Diethorn 412-208-3416

**Social Worker**

Br. Colman Coogan, fsc '48 412-208-3431

**Student Support/Psychologist**

Dr. Thomas Petrone '69 412-208-3435

**Work-Study Program**

Mr. Vincent Ciaramella '71, Director 412-208-3422

# Homeroom Assignments

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## **Freshmen**

A401 Mr. Gregg Spechtold  
A402 Ms. Charlotte Kenrick  
A404 Br. Charles Huber  
A405 Br. Kevin Dalmasse  
A406 Mr. David Saville  
A407 Mr. Devin Crummie  
A409 Mr. Thomas Zunic  
A411 Br. V. Kenneth

## **Sophomores**

B102 Mrs. Lorraine Horner  
B103 Br. James Muffley  
B303 Mr. William Lloyd  
B307 Mr. Russell Brown  
B309 Mrs. Stephanie Shanahan  
B408 Mr. Joseph Roche  
B410 Mr. Todd Rooney  
B412 Mrs. Mary Ann Lloyd

## **Juniors**

C101 Mr. Michael Traficante  
C106 Mr. Robert Anderson  
C108 Mr. David Bodrog  
C301 Mr. Glenn Campbell  
C308 Mr. Christian DeFilippo  
C310 Mr. Rick Walker  
C311 Mr. Sean Crummie

## **Seniors**

D109 Mr. John O'Neill  
D111 Mr. John Napovanic  
D212 Mr. John Cope  
D302 Mr. Robert Van Der Maelen  
D304 Mr. Dale Kennedy  
D306 Mr. John Fischetti  
D312 Mr. Joseph Emanuele

## **Student Council**

S403 Mr. Todd Saulle

## **Campus Ministry**

M414 Mr. Brad Leeman

Central Catholic High School, a college preparatory Catholic school for boys, is guided by the educational principles of Saint John Baptist de La Salle. The school strives to provide a challenging, relevant, and diverse program of studies and extracurricular activities in an environment that fosters a life of faith and scholarship and develops leaders rooted in the Gospel values of integrity, respect, service, justice and peace.

## Philosophy

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The administration, faculty, and staff of Central Catholic High School affirm that the primary purposes of a Lasallian Catholic education are the training of the student's intellect and the formation of his life of faith within a school community, based solidly on Christian principles and the school's tradition of excellence.

We strive to provide each student with realistic challenges according to his capacity for intellectual growth, creativity, and spiritual development. During these formative years we strive to stimulate his mind, guide his critical thinking, promote competent self-expression, and develop his faith. We will help the student to make choices likely to provide personal fulfillment beyond high school.

A Central Catholic education should provide our students with a Gospel-based understanding of our society's strengths and values as well as its conflicts and failings. We foster a sense of community that demonstrates respect for each person as a unique individual. We strive to provide our graduates with the skills to live responsibly within society and the Church, now and in the future.

## Goals

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We establish the following objectives to implement our school philosophy:

(1) *To develop in the student a sense of Christian community*

The student is encouraged to open himself to the presence of God. He participates in communal experiences of worship, celebration, and dedication, allowing him to experience the Christian dimension of Central Catholic.

A spirit of community permeates the school, fostering acceptance and understanding of each student by his instructors and his fellow students. The student experiences the benefits of cooperative effort and active participation. In addition, he is encouraged to recognize and develop his qualities of leadership.

The emergence of a global culture and economy requires an emphasis on the realities of modern life that transcend the boundaries of neighborhood, region, or nation. A further emphasis on social responsibility, in many possible contexts, should be the natural corollary to the goals of developing each student's leadership potential and instilling in him a sense of the living reality of the Church as a community of concern and loving service to others.

(2) *To develop in the student an appreciation of the continued pursuit of knowledge*

Within the school an atmosphere of intellectual curiosity is encouraged. The student should be prepared and encouraged to cultivate competent habits of logical thought and systematic inquiry. In addition, the student should be provided opportunities to develop his ability to deal with the practical realities in his life.

(3) *To develop in the student an appreciation of culture*

The student is assisted in becoming a gentleman of culture—receptive to beauty, truth, and goodness—possessing taste and social grace.

(4) *To develop in the student an appreciation of physical well-being*

The student is taught the principles of good health and physical fitness. He is encouraged to acquire a sense of pride and confidence in his physical abilities and be taught to appreciate sportsmanlike competition.



# Admissions

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## *Placement Test*

Acceptance into the freshman class is based upon the prospective student's satisfactory score on the placement exam, his grade school records, and recommendations of the grade school principal and teachers. A student applying for the tenth or eleventh grade is evaluated by his report card, standardized testing results, and recommendations from his present principal. An interview is also required. Senior transfer students are not accepted.

## *School Visits*

### **Placement Test**

The placement test for incoming freshmen is administered on the second Saturday in December. Registration for the test is required.

### **School Visits**

Open House for sixth, seventh, and eighth grade students and their parents is held each October. Tours will be available. Prior registration is not necessary. Prospective students may also visit the school and "shadow" a freshman student for a day. For more information, or to register for the placement test, please contact the Director of Admissions at 412-621-7505 or [admissions@pittcentralcatholic.org](mailto:admissions@pittcentralcatholic.org).

# Spiritual Life

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## *School Liturgies*

The Catholic Church affirms that a Catholic school is to teach the message of Jesus Christ, provide a model of Christian community, and prepare and encourage students to be of service to the Church and to the community at large. We remind ourselves of these commitments through:

## *Chapel*

### **School Liturgies**

The Central Catholic community periodically gathers for Mass and other forms of prayer. Students are required to attend these religious services and are expected to participate actively and behave appropriately. Occasionally, class liturgies and liturgies with pastors and students from particular parishes are celebrated.

## *Daily Prayer*

Seniors are required to attend Baccalaureate Mass and Graduation exercises unless they are specifically excused by the Principal.

## *Days of Reflection*

### **Chapel**

Mass is celebrated in the mornings beginning at 7:25 am. A schedule of the specific days mass will be offered is published at the start of each school year. Students are strongly encouraged to participate in this opportunity to begin each day with prayer.

## *Sacrament of Reconciliation*

### **Daily Prayer**

At the beginning of each school day the entire school community offers to God prayers of praise, thanks and petition. During this important time, students are to behave appropriately. In addition, teachers remind students at the beginning of each class that they "are in the holy presence of God."

## *Campus Ministry*

### **Days of Reflection**

A day of reflection is scheduled for each class during the school year. During these required school days the usual policies of attendance and tardiness apply. Absence from these days requires attendance at an approved alternative retreat program or summer school.

## *Patron Saint*

### **Sacrament of Reconciliation**

During Advent and Lent, students are provided opportunities to receive the Sacrament of Reconciliation during the school day. Individual Reconciliation is available from the school chaplain upon request.

### **Campus Ministry**

The Campus Ministry Program offers students several opportunities to reach out to the larger community. At least three organized drives help the less fortunate. These experiences help students to learn the importance of putting faith into action.

### **Patron Saint**

Saint John Baptist de La Salle, founder of the Brothers of the Christian Schools (Christian Brothers) and Patron of Teachers, is also the patron of Central Catholic. Our prayers usually conclude with a request for his intercession, "Saint John Baptist de La Salle, pray for us," before we recite the Brothers' traditional invocation, "Live, Jesus, in our hearts forever."



## Non-Discrimination

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Central Catholic High School admits students of any color and national and ethnic origin to all rights, privileges, programs and activities that are generally accorded or made available to students at Central Catholic. There shall be no discrimination on the basis of color or national or ethnic origin in the administration of educational or admission policies, scholarship programs, or athletic and other school-administered programs.

Because of the religious nature of the schools in the Diocese of Pittsburgh and their commitment to teach Catholic doctrine, only Catholics may be hired. This policy is designed to protect Catholic doctrine from adulteration. In some instances, for good reasons, exemption is granted by the Superintendent of Catholic Schools.

## Parental Cooperation

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Central Catholic is privileged to be a partner with parents in the religious and moral formation of their sons. Mutual cooperation, trust, and support are essential for the fulfillment of this responsibility. By enrolling your son at Central Catholic, you agree to support its policies. We ask you, therefore, to become familiar with the school's philosophy, regulations, and procedures. Parents/guardians are required to state that they have read the Student/Parent Handbook, that they accept Central Catholic's philosophy, policies and procedures, and that they and their son will comply with them.

Under usual circumstances, a child is not to be deprived of a Catholic education because of the attitude of a parent or guardian. Nevertheless, a situation could arise whereby an uncooperative or destructive attitude of a student's family might so diminish the effectiveness of the school in acting in *loco parentis*, that retention of the child would be incompatible with the school's philosophy. If, in the judgment of the school, such a situation is evident, the family will be asked to withdraw the student from Central Catholic. Parents/guardians must sign the Diocesan Memorandum of Understanding prior to their son's attendance.

## Catholic School Parents Memorandum of Understanding

As a parent of a student in a Catholic school, I understand, affirm, and support the following:

- (1) The primary purpose of a Catholic school education is to form students in the values of Jesus Christ and the teaching of the Catholic Church.
- (2) Catholic schools are distinctive religious education institutions operated as programs of the Catholic Church; they are not private schools but are administered and supported by the sponsoring parish(es) and the diocese.
- (3) Attending a Catholic school is a privilege, not a right.
- (4) While academic excellence and involvement in extracurricular activity (i.e., sports, clubs, etc.) are important, fidelity to the Catholic identity of the school is the fundamental priority.
- (5) The school and its Administration have the responsibility to ensure that Catholic values and moral integrity permeate every facet of the school's life and activity.
- (6) In all questions involving faith, morals, faith teaching, and Church law, the final determination rests with the diocesan bishop.



As a parent desiring to enroll my child in a Catholic school, I accept this Memorandum of Understanding. I pledge support for the Catholic identity and mission of this school and by enrolling my child I commit myself to uphold all the principles and policies that govern a Catholic school. I have read the entire contents of the 2008-2009 Student/Parent Handbook and accept the policies, regulations, directives, and procedures contained the Handbook and agree to abide by them.

Central Catholic High School reserves the right to respond to any unforeseen inappropriate behavior.

# Tuition Policies

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## *Payment Option A*

## *Payment Option B*

The school's mission is to provide the best possible Catholic education for its students. To achieve this, Central Catholic must provide the necessary programs and facilities, besides the personnel and materials, to conduct its activities. The income to provide these resources is derived primarily from tuition. The following tuition policies are in effect:

### **Payment Option A**

Pay the full tuition to the school by July 1<sup>st</sup>.

### **Payment Option B**

Enroll in the payment plan and make tuition payments over ten months, from July until April.

Incoming freshmen are required to pay a registration fee when registering. Part of the fee will be credited toward the tuition.

Financial aid is available from the school and the Diocese. Information on financial aid is published in the Parents Newsletter. Applications and information are available from the Business Office. Normally, applications are submitted in February for the following school year.

Students receiving over \$300 in financial assistance from the school are required to complete a work-study program. A student who does not satisfactorily complete the work-study assignment forfeits the entire financial aid award.

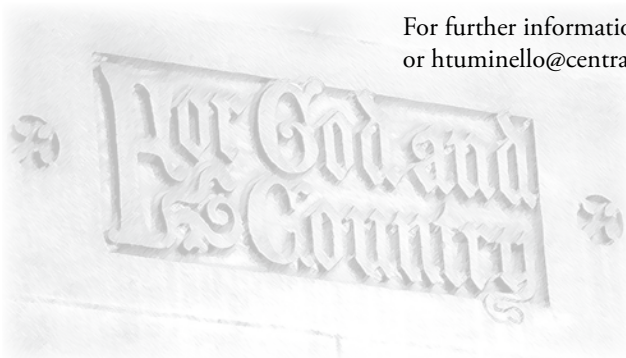
Students receiving financial aid from the school are expected to perform well academically and maintain a good disciplinary record. The student's status will be reviewed periodically. If the student's academic or disciplinary record is not satisfactory, his financial aid grant may be reduced.

Seniors are assessed a graduation fee that covers the full costs of graduation and a yearbook. The senior fee will be added to a monthly payment of those paying monthly.

In the event of delinquent tuition payments, the following procedures will be followed:

- The school Business Office will notify parents by mail of the status of their account.
- The student's schedule may be withheld at the beginning of the school year until all unpaid tuition from the previous year is received.
- The student will not be allowed to attend date dances.
- Seniors and juniors will not be permitted to attend the Prom.
- Seniors will not be permitted to participate in Commencement Exercises.
- Report cards and diploma will be withheld; transcripts will not be sent to colleges, prospective employers, or to other types of schools or programs.
- The student may be asked to withdraw from Central Catholic.
- A student leaving Central Catholic during the school year will be charged tuition for the number of school days elapsed, according to the official school calendar, up to the official date of withdrawal.

For further information, please contact the Business Office, 412-208-3495, or [htuminello@centralcatholicchs.com](mailto:htuminello@centralcatholicchs.com)



Central Catholic High School is accredited by the Middle States Association of Colleges and Schools, the Pennsylvania Department of Education, and the Diocese of Pittsburgh. The U.S. Department of Education has designated Central Catholic an “Outstanding Secondary School.”

- (1) Each student must take a minimum of six full-credit courses each year.
- (2) Each student must finalize his academic course selections by the announced deadline. Failure to complete academic course selections for the following school year within the established schedule will result in a late registration charge.

The academic schedule that a student receives at the beginning of the academic year will be considered final. Dropping or adding classes after the start of the academic year is permitted only in cases of clearly demonstrated, serious academic need. Course changes must be initiated by the classroom teacher within the first three full cycles of the semester. Questions about a student’s academic placement should be directed to the Assistant Principal for Academic Affairs.

- (3) No student may take more than two full-credit courses in a particular academic area each year.

- (4) To be eligible for graduation, each student must meet the following requirements:

Religion	4 Credits
English	4 Credits
Foreign Language	2 Credits
Health and Physical Education	1½ Credits
Mathematics	3 Credits
Science	3 Credits
Social Studies	4 Credits
Electives	4 Credits

Students must take one computer literacy course beyond Introduction to Computers. A student who demonstrates advanced computer skills may test out of this requirement. CPR certification is required prior to graduation.

- (5) In extraordinary circumstances, exceptions to the above policies may be granted by the Assistant Principal for Academic Affairs.

- (6) Report cards are issued at the end of each quarter.

- (7) Grades issued at the end of the first and third quarters indicate the quality of the student’s work at that point in the semester. These mid-semester grades do not appear on the student’s permanent record.

- (8) Grades issued at the end of the first and second semesters appear in the Semester column of the report card. This grade is an evaluation of the student’s work for the entire semester.

- (9) At the end of a full-year course, the final grade is the exact mathematical average of the first and second semester grades.

- (10) A final grade of 69% will be raised one point.

- (11) All grades, once submitted, are final. A grade will be changed ONLY upon demonstration of a computation error.

- (12) *Honor Roll:* The Honor Roll is published and certificates are distributed at the end of each quarter. A student’s Honor Roll status is indicated on the quarterly report card. The Honor Roll in June is calculated on the second semester grades (not the final grades).

*Course Requirements*

*Course Selection*

*Graduation requirements*

*Report Cards*

*Grades*

*Honor Roll*



## Academic Policies, cont.

*Honor Roll, cont.*

*Advanced Placement*

*College in High School*

*Class Rank*

*Summer School*

*Promotion*

*Graduation*

The Honor roll is determined by calculating the Simple Quality Point Average during a given quarter. Level 1 under the Quality Point System (see appendix) indicates the values given for Honor Roll purposes. To determine the Simple Quality Point Average add the quality points under Level 1 for each grade in each course and divide by the number of courses.

- High Honors
  - A simple Quality Point Average of 3.5 and higher
  - A minimum grade of 75% in each subject
  - A record of regular attendance
- Honors
  - A simple Quality Point Average of 3.2 to 3.49
  - A minimum grade of 75% in each subject
  - A record of regular attendance

(13) *Advanced Placement:* All students enrolled in Level 5 (AP) classes are required to take the AP examination for each class as a course requirement.

(14) *College in High School:* Central Catholic students may gain “College in High School” credit in several courses through the University of Pittsburgh, Duquesne University, and La Roche College. Dual enrollment (taking a Central Catholic course for which transcript credit is also awarded by the sponsoring college or university) remains the decision of the student and his parents. By enrolling for credit through the college or university, the student assumes the financial responsibilities and work requirements outlined by each credit-awarding institution. Although the dual enrollment option provides a significant educational opportunity, no student is obligated to enroll in the College in High School program.

(15) *Class Rank:* Student class rank is based upon a Quality Point System (see page 17) that weighs grades for each course. The selection of the Senior Class Valedictorian is based upon cumulative Quality Point averages (cQPA) at the end of seven semesters of high school (2<sup>nd</sup> Quarter of the senior year). The student with the highest cQPA is named Class Valedictorian; the Salutatorian is the student with the second highest cQPA.

(16) *Summer School:* A student with a failing grade on his record may not return to Central Catholic. A failing grade can be removed by successful completion of Central Catholic Summer School or an accredited public or private summer school program.

A tutoring option will be granted only if our Summer School Principal and the Assistant Principal for Academic Affairs agree that sufficient reason exists. Written approval must be obtained from the Summer School Principal before the first day of summer school. Tutors, other than those arranged through the Summer School Principal, must possess a valid state teaching certificate and must present notarized documentation to the school that the equivalent of 60 hours of combined instruction and student-generated assignments has been completed satisfactorily.

Only students regularly enrolled in a Catholic high school may attend Central Catholic Summer School. A student who fails summer school or an approved alternative is not permitted to return to Central Catholic.

A senior who has permission to complete make-up work for a course failure through an approved tutor or other accredited summer school will be issued his diploma only after the students in the Summer School program have completed their work.

(17) *Promotion, Graduation:* Except in extenuating circumstances, a student who misses 36 or more periods in a year-long course or 18 or more periods in a semester course will not receive a passing grade.

A student who fails a course in the first semester may not remove the failure during the second semester. A student is not permitted to repeat a year except in a case of severe illness.



A student who fails the equivalent of three or more full-credit courses will be required to withdraw from Central Catholic. Students who fail out of Central Catholic will not be readmitted.

A senior with three full-credit failures or the equivalent will not be granted a Central Catholic diploma. A senior with three full-credit failures or the equivalent, or who has not fulfilled all financial obligations, is not permitted to participate in Graduation exercises. A senior with a failure on his record will not be granted a Central Catholic diploma until the failure is successfully made up at an approved summer school program or by an approved tutor.

(18) *Homework Policies:* Homework is designed to strengthen the student's study habits and to reinforce the work done in the classroom. Homework is an essential element in the teacher's assessment of the student's understanding of the course material.

Doing homework can assist students in preparing for the next day's lesson, in reviewing and reinforcing material presented in a previous lesson, in expanding his knowledge of concepts, and in developing creative ways of relating topics and ideas presented in class.

To be successful with homework, a student should read all assigned material from texts and supplemental materials, review notes and hand-outs on a daily basis, complete and submit on time all written assignments according to the teacher's directives, and understand how the assignment is to be used in the lesson or course, as well as how it will be assessed and weighted in the quarterly grade.

Students should understand the following policies regarding homework (unless specified otherwise by an individual teacher):

Homework includes regular study and reading of material beyond any written assignments. Students must complete all written and reading assignments. Assignments must be submitted by announced deadlines. Time extensions for full credit will be given only for excused absences. Homework not completed within three days after return from an absence will result in a grade of zero. After an absence, the student should request from his teacher any assignments he missed. Teachers are neither expected nor encouraged to offer "extra credit" opportunities for students who do not complete required course assignments. Written homework must be completed thoroughly and neatly. Students must submit homework done only by themselves. Copying homework is dishonest, unproductive, and can result in disciplinary action.

(19) *Homework Requests:* The student is responsible for course material and assignments missed during an absence. If a student will be absent due to illness for more than three days, parents should request homework and other assignments from the Assistant Principal for Academic Affairs (Office B, 412-208-3422), who will inform the student's teachers. Parents may pick up assignments from Office B usually within 24 hours. In the case of prolonged absence due to illness, parents must notify the Assistant Principal for Academic Affairs (Office B) and the student's teachers, by voice mail or e-mail, and should arrange for homebound tutors from their resident school district.

(20) *Academic Eligibility:* A student with two or more failures at the close of any academic quarter will be declared academically ineligible to participate in all extracurricular activities and may be assigned to a supervised study hall during his free time in the following quarter. The student and his parents will be notified in writing by the Assistant Principal for Academic Affairs at the start of the period of ineligibility.

Student eligibility for participation in extracurricular activities will be reviewed after the following quarter's progress reports. Academically ineligible students must request the review process by completing the required forms available in Office B. A student will remain ineligible if his teachers indicate that he has one or more failing grades at the time of the review. Notification of eligibility status will be given in writing by the Assistant Principal for Academic Affairs. Students may resume extracurricular activity participation only after the receipt of written approval.

*Promotion, cont.*

*Graduation, cont.*

*Homework Policies*

*Homework Requests*

*Academic Eligibility*



# Academic Policies, cont.

*Assignment Book*

(21) *Assignment Book:* Each student should be organized and prepared for the daily lessons. He must have the necessary materials in class, including an assignment book, which will help to remind him about homework due and materials necessary to complete a given assignment.

*Communication*

Freshmen and sophomores are required to have their assignment books with them during each class and to record each teacher's homework assignments. Juniors and seniors are strongly encouraged to continue to use an assignment book.

*Integrity of Student Work*

*Readmission*

Teachers may establish as part of their class routine a check of student assignment books. Parents are strongly encouraged to check assignment books daily.

*Transfer*

*Academic Discovery Program*

(22) *Communication With the School:* We encourage parents to monitor their son's progress and, if necessary, to contact teachers either by voice mail (see page 5) or by e-mail. Faculty e-mail addresses are listed alphabetically on our website (<http://www.centralcatholicshs.com>) under "Contact." Please allow a teacher 24 hours to respond.

*Baginski Scholars Program*

When parents are concerned about a student's progress, they should first contact his teacher. If the problem is not satisfactorily resolved, the student's counselor should be contacted to set up a meeting with appropriate parties.



If the concern is teacher-related, the teacher's Department Chair should be contacted. Parents should follow the above chain of communication before contacting the Assistant Principal for Academic Affairs or the Principal.

(23) *Integrity of Student Work:* The Central Catholic Student Creed states, "I am called to be honest in my academic work." Students are expected to complete and submit assignments that reflect their own understanding of the concepts taught or researched. Some students may require the assistance of adult or peer tutors, parents, lab partners, or other resources. However, each assignment must reflect the student's own work, vocabulary, and understanding.

Teachers have the right and responsibility to question the legitimacy of homework, research papers, reports, etc. Homework copied from another student, completed by family members or friends, downloaded from the Internet or clearly beyond the student's personal academic ability is subject to question by the teacher. A student who submits illegitimate or plagiarized work is subject to any or all of the following:

- A zero or reduced academic credit for the assignment
- Review by the Assistant Principal for Academic Affairs
- Requirement to submit legitimate work
- Disciplinary action and/or academic ineligibility
- 

The Assistant Principal for Academic Affairs, in consultation with the teacher, student, and parent, is the final authority in cases of questionable academic integrity.

(24) *Readmission, Transfer:* The policy of the secondary schools of the Diocese of Pittsburgh is not to accept a student for readmission or transfer during the school year when that student has previously withdrawn from the school and transferred to another school. The school Administration may consider such readmission at the beginning of a subsequent school year.

(25) *Bishop McDowell Program:* The Bishop McDowell Program is designed for students who are desirous of a college-preparatory education but require additional academic support. This program brings together existing student-support programs to all students to discover the tools necessary to succeed at Central Catholic. Students in the Bishop McDowell Program participate in a summer enrichment program prior to their freshman year and take a full year Learning Lab course in place of a foreign language during their freshman year.

(26) *Br. David Baginski, fsc Scholars Program:* Named for a long-serving Assistant Principal, the Brother David Baginski, fsc Scholars Program is an interdisciplinary program that provides an exciting opportunity for highly motivated and independent students to do critical inquiry and discovery in the social sciences, humanities and the sciences. Students may apply for admission to the Brother David Baginski, fsc Scholars Program during their freshman year.

# Quality Point System

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		Level 1	Level 2	Level 3	Level 4	Level 5
		<i>Regular</i>	<i>Intermediate</i>	<i>Advanced</i>	<i>Honors</i>	<i>AP</i>
Grade	Equivalent					
100	A+	4.000	4.400	4.800	5.400	6.000
99	A+	4.000	4.400	4.800	5.400	6.000
98	A+	3.930	4.323	4.716	5.306	5.895
97	A	3.860	4.246	4.632	5.211	5.790
96	A	3.790	4.169	4.548	5.117	5.685
95	A	3.710	4.081	4.452	5.009	5.565
94	A-	3.650	4.015	4.380	4.928	5.475
93	A-	3.570	3.927	4.284	4.820	5.355
92	B+	3.500	3.850	4.200	4.725	5.250
91	B+	3.430	3.773	4.116	4.631	5.145
90	B+	3.360	3.696	4.032	4.536	5.040
89	B	3.290	3.619	3.948	4.442	4.935
88	B	3.210	3.531	3.852	4.334	4.815
87	B	3.140	3.454	3.768	4.239	4.710
86	B-	3.070	3.377	3.684	4.145	4.605
85	B-	3.000	3.300	3.600	4.050	4.500
84	C+	2.900	3.190	3.480	3.915	4.350
83	C+	2.800	3.080	3.360	3.780	4.200
82	C+	2.700	2.970	3.240	3.645	4.050
81	C	2.600	2.860	3.120	3.510	3.900
80	C	2.500	2.750	3.000	3.375	3.750
79	C	2.400	2.654	2.880	3.240	3.600
78	C	2.300	2.530	2.760	3.105	3.450
77	C-	2.200	2.420	2.640	2.970	3.300
76	C-	2.100	2.310	2.520	2.835	3.150
75	C-	2.000	2.200	2.400	2.700	3.000
74	D+	1.800	1.980	2.160	2.430	2.700
73	D+	1.600	1.760	1.920	2.160	2.400
72	D	1.400	1.540	1.680	1.890	2.100
71	D	1.200	1.320	1.440	1.620	1.800
70	D-	1.000	1.100	1.200	1.350	1.500
69	F	0.000	0.000	0.000	0.000	0.000

# Student Regulations

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As in every Lasallian school, we expect our students to be responsible, honest, respectful and well-behaved. Although the following regulations pertain to many student rights and responsibilities, they obviously do not and cannot cover every conceivable situation. Please read the following regulations carefully, be sure you understand them, and observe them faithfully.

## Attendance Policies

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### *Absence from School*

#### *Types of Absences*

#### **Absence from School**

Absence from school deprives the student of opportunities for learning. If a student must be absent, one of his parents must phone the school before 9:00am on the day he will be absent. The student is responsible for ensuring that his parent/guardian informs the school. The Absentee Hotline (412-621-1766) operates ceaselessly. Please give all requested information: the student's name, homeroom number and reason for his absence.

When the student returns to school, he must present a note with the same information, signed by a parent, to Office C before he goes to class.

Statements such as "... was not in yesterday" or "... will be out tomorrow" are insufficient, and, therefore, the absence will be recorded as unexcused.

In accordance with Pennsylvania law, students absent twenty or more days will be required to attend summer school before being promoted or awarded a diploma. A student who misses 36 or more periods per year (18 for a semester course) will fail that course and must attend summer school. Under special circumstances the school Administration may allow an exception to these attendance standards.

For prolonged illness or hospitalization, a competent medical professional must verify, on his professional stationery, the student's illness and the dates missed due to the illness. This note must be submitted to Office C within five school days after the student's return.

#### **Types of Absence**

Absences are recorded as either excused, illegal, or unexcused.

##### (1) *Excused Absences*

- Illness, hospitalization, quarantine
- Death in the immediate family
- Impassable roads
- Religious observances
- Exceptionally urgent reasons that affect the student, but not merely "work at home"
- One pre-approved college visit day (seniors only)
- Family trips that have an educational value and are pre-approved by the school Administration.

##### (2) *Illegal Absences*

- Truancy
- Falsifying a note or phone call
- A class cut day

##### (3) *Unexcused Absences*

- Blamed on parent or guardian
- Car problem
- Missing the bus
- Oversleeping
- Employment
- Late request to attend Annual College Fair
- Unapproved family trip or college visit



Family trips are not recognized as valid excuses for absences; therefore, please refrain from taking vacations during school time. For a trip having a major educational value to be considered as an excused absence, pre-approval must be requested from Office C at least one week in advance. This includes attendance at the annual March for Life and the Spring College Fair. When a trip has been approved by Office C, the student must notify his teachers and receive any assignments. All school work for pre-approved absences must be submitted to the teachers within three days of the student's return to classes.

Absence for a trip taken without prior approval by the Administration will be recorded as unexcused and teachers will not be obligated to provide make-up work, tests, etc.

Students who miss their class level day for any reason will be assessed a fee of \$25 to help cover the cost of a make-up day.

### **Morning Arrival**

Parents who drive their sons to school should drop them off in the rear parking lot. The building is usually open by 6:30am. Students who arrive before 7:30am may wait in the Quadrangle, go to the cafeteria or library, or stand in the first or second floor corridors. Students are not permitted in the stairwells or above the second floor until the 7:50 am bell.

Students in the CASTLE program or who are being tutored by a teacher may go to their classroom at 7:45am, with the CASTLE ID card or a note from a teacher. Students not in homeroom at 8:00am will be marked absent. Any student participating in tutoring, liturgy, TV, etc. must report to the CASTLE Coordinator, program moderator, or to Office C.

### **Tardiness**

A student reporting to school after 8:00am must report to the Dean of Students (Office D) before going to any other area or class. Students will receive a tardy slip indicating the time of arrival. With the fifth unexcused tardy, a student will receive one conduct point and one detention for each unexcused tardy. An unexcused lateness after 10 minutes will result in two conduct points and detentions. After homeroom period, unexcused lateness will result in five conduct points and three days detention. Chronic lateness will result in more stern disciplinary action.

Students who are often tardy on days following school activities may be suspended from participation in that activity. Students who are late due to school bus (but not PAT bus) delays receive an excused tardy. Failure to report to Office D will result in a procedural violation.

Students who are tardy unexcused for school 5 times will lose their parking permit.

### **Parental Excuses**

In addition to a message left on the absentee hotline, 412-621-1766, a written parental excuse is required for absences, early dismissals, or tardiness. The Administration reserves the right to judge the validity of excuses. Parental excuses must contain the following information:

- Printed full name and homeroom of student
- Date(s) of absence(s) or early dismissal
- Time to be dismissed (early dismissal)
- Reason for the absence or early dismissal
- Signature of the custodial parent/guardian
- Phone number where a parent/guardian can be reached

### **Early Dismissals**

Early dismissals are strongly discouraged and should be requested only when absolutely necessary. Early dismissals will be granted only for the same reasons as excused absences. Parents are encouraged to schedule non-emergency medical/dental appointments outside school hours. If that is not possible, appointments should be scheduled as early or as late as possible during the school day, to allow for maximum school time.

*Morning Arrival*

*Tardiness*

*Parental Excuses*

*Early Dismissals*



## Attendance Policies, cont.

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### *Early Dismissal Procedure*

*Early Dismissal Procedure:* The student must present a written request for early dismissal to Office C prior to first period on the day requested (or the day before). A parent must also call the school at 412-621-1766 to verify the dismissal request. Students must sign out from Office C upon departure.

### *Truancy*

A student whose parents have not called and/or have not sent in a note will not be allowed to leave school unless a parent/guardian comes to Office C to sign him out. Upon return, early dismissal students must report to Office C with verification from the doctor/dentist, etc. Failure to follow these procedures will result in the school's refusal to honor future requests.

Students who miss four periods will be marked absent for half a day. Students who miss more than four periods are considered absent for the entire day and may not participate in, practice with, or attend any school activity that day/night. Students leaving school before 10:00 am will be marked absent for the entire day.

### **Truancy**

Truancy violates Pennsylvania law and is a major violation of Central Catholic policy. A truant student will be suspended from school until his parents meet with the Assistant Principal for Student Affairs. Repeated truancy will be reported to the student's local school district truant officer and may be cause for dismissal from Central Catholic.

Students will NOT be given the opportunity to complete academic work/tests missed due to truancy. Students who call themselves off school (or for early dismissal) or have a non-parent/guardian call and/or forge a note are also considered truant.

## General Policies

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### *Activities*

#### **Activities and Athletic Programs**

The student activities and athletic programs at Central Catholic are designed to provide a broad range of opportunities to develop the total person, to reinforce Christian values, and to promote friendship and peer support.

### *Athletic Programs*

The school strongly encourages students to become involved in athletic/activity programs and is committed to providing everyone a fair chance to participate. All students may try out for the sports teams and extracurricular activities.

### *Addressing Teachers*



Ideally, no one would be cut from a team or activity. However, for some teams and activities the number of players or members is limited and, unfortunately, not everyone who tries out can be accepted. Parents are encouraged to help their sons understand that not everyone can be selected. The decision of an athletic head coach, in conjunction with the Athletic Director, or the decision of an activity moderator, in conjunction with the Assistant Principal for Student Affairs, is final. Ordinarily, the principal will not intervene in non-selection decisions unless he is convinced that the decision was arbitrary or capricious.

The student's academic progress and spiritual development are of paramount importance to the school. Failure to meet and maintain academic and discipline standards may prevent participation in sports and activities. Therefore, students who are assigned academic or disciplinary ineligibility may not participate in school sports and activities. Also, any student assigned disciplinary ineligibility may not attend school-sponsored activities. Please refer to page 16 for academic and pages 27-30 for disciplinary ineligibility, reinstatement, and participation policies.

#### **Addressing Teachers**

Students are expected to display courtesy and respect to all. Adult members of the school staff are to be addressed by their proper title (Mr., Mrs., Miss, Dr., Brother, Father, etc.) at all times.

### **Alcohol, Drugs**

The sale, use, transfer, and/or possession of alcohol, illegal drugs or related paraphernalia, or aiding any of the preceding, on school property or at a school-sponsored student activity is absolutely forbidden. Central Catholic High School fully adheres to the Pittsburgh Diocesan Substance Abuse Policy, which appears on pages 39-41 of this handbook.

*Alcohol*

*Assemblies*

*Book Bags*

### **Assemblies**

For assemblies, students should report quickly and quietly to their assigned seats and remain there until dismissed. Conduct at assemblies and other school-sponsored events should always be appropriate to the activity. Students are required to attend all scheduled assemblies, pep rallies, liturgies, etc., even if they are normally free during that assembly period.

*Bookstore*

*Bullying, Harassment*

*Cafeteria*

### **Book Bags**

Book bags, duffel bags, athletic/gym bags, knapsacks, etc., must be stored in the student's assigned locker throughout the day. These items may not be brought into the classrooms, library, hallways, or cafeteria after the school day has begun. A gym bag may be used to carry clothing to and from the gym.

*Change of Address*

*Chapel*

### **Bookstore**

The Bookstore is open every day during announced hours. Occasionally the Bookstore hours are extended to accommodate the sale of tickets for school-sponsored events.

### **Bullying, Harassment**

Bullying or harassment (uninvited behavior imposed on one person by another) is inconsistent with the philosophy of Central Catholic and the behavior of Christian gentlemen. Therefore, the school does not tolerate harassment in any form. Allegations of harassment or bullying are investigated thoroughly, and, if proven accurate, are subject to stern disciplinary action (see pages 34-38).

### **Cafeteria**

Students are required to report to the cafeteria for their assigned lunch period and remain there until dismissed. Students are not permitted in the library during their lunch period.

Toward the end of each lunch period, the lights are blinked to indicate that all students (including seniors) should clean the entire area around their table and return the chairs to their proper places. All students (excluding seniors) then must proceed to the Quadrangle, according to the directives of the proctors. During cold weather, students should take coats/jackets with them to the cafeteria, since permission will not be given to go to lockers.

Books and other items may not be left in the cafeteria or stairwell. In inclement weather, students will be directed to remain in the cafeteria.

Students are expected to cooperate in keeping the lunchroom clean. Food and trash are never to be thrown, and all waste must be placed in the proper containers. Nothing should be left on the tables. All bottles and cans must be discarded in proper containers. Failure to follow the directives of proctors will result in disciplinary action.

### **Change of Address**

A change of address, phone number, emergency phone number, or any other registration information should be reported immediately to Office B. Public school transportation personnel should be notified several weeks before a change of residence.



# General Policies, cont.

*Cheating*

*Plagiarism*

*Class Cancellations*

*Custodial Parents/Guardians*

*Non-Custodial Parents/Guardians*

*Cutting Class*

## **Cheating, Plagiarism**

Cheating on exams, tests, quizzes, essays or projects is a serious violation of academic honesty and personal integrity. In addition to academic sanctions (see page 15), the Administration will also employ disciplinary measures (see pages 34-38).

Cheating includes, but is not limited to, the following behaviors:

- Talking during a test or quiz
- Looking at the paper of another student during a test or quiz
- Having answers/test material out or available during a test or quiz
- Sharing or receiving information about specific test or quiz questions prior to the administration of the test or quiz
- Copying homework or allowing another to copy his homework
- Working together on an assignment that is to be completed independently
- The use of “cheat sheets” in any form at any time. This includes the use of calculators to secretly store and use improper information during a test
- Any form of communication between students during a test or quiz
- Providing answers or questions of a test or quiz to a student who has not yet taken his test or quiz
- Copying material from other students, whether the paper is copied directly or altered by changing selected words. This is also true for homework assignments, tests, or quizzes.
- Any type of plagiarism\* including downloading material from the Internet and submitting it as one’s own work
- Adding a name to a group project of an individual who has not made a significant contribution to the development of that project
- Taking course materials from a teacher’s desk, computer files, etc.

\*Plagiarism, the copying or unattributed use of another’s work is a form of cheating. A student who plagiarizes will receive both a grade of zero for the assignment and disciplinary sanctions.



## **Class Cancellations**

If a class cancellation is necessary, a notice will be posted outside Office B and the Guidance Office, and usually will be read during the morning announcements. A student should never merely assume that a class has been canceled.

## **Custodial and Non-Custodial Parents and Guardians**

Each student must reside with at least one custodial parent or legal guardian while he is enrolled at Central Catholic. For students whose second parent or guardian lives at another location, copies of all pertinent mailings can be provided unless prohibited by a court order. Requests for copies to the non-custodial parent should be submitted to the Assistant Principal for Academic Affairs (Office B).

## **Cutting Class**

Students are required to report to all assigned classes, study halls, lunch periods, approved tutorials, liturgies, assemblies, pep rallies, etc. A student who expects to miss a class due to a planned activity or meeting (excluding athletic events) must receive prior permission from the relevant teacher(s).

Failure to report to an assigned period or missing class without the authorization of the teacher or an administrator is considered a class cut. Students who cut class three times will be suspended in school until a parent has met with the Assistant Principal for Student Affairs. Students who cut a class will not be allowed to make up missed academic work, tests, etc.

### Daily Bulletin

The Daily Bulletin is read during homeroom period via the closed circuit TV system. The Daily Bulletin is also posted on the schools website, [www.centralcatholichs.com](http://www.centralcatholichs.com).

*Daily Bulletin*

*Dances*

*Discrimination*

Announcements for the Bulletin must be legibly written on the proper form and submitted to Office C no later than 2:45pm on the day before the announcement is to be read. Announcements will not be repeated more than twice, except in extraordinary circumstances. Team captains, officers or moderators are responsible for providing information about their organizations through the Daily Bulletin. The Assistant Principal for Student Affairs may edit or refuse any announcement.

### Dances

Attendance at school-sponsored dances is a privilege, not a right. The Student Council sponsors two types of dances:

(1) *Mixers*: For these dances, usually held on campus from 7:30 pm to 10:30pm, casual attire is permitted. A student may attend alone or with a date. Students must arrive by 8:15pm. Admission is determined by the Student Council. Attendees may leave the dance at any time, but will not be permitted to re-enter after departing.

(2) *Date Dances, Prom*: These dances require either semi-formal (suit coat and tie) or formal (tuxedo) attire and are held at off-campus sites. Attendees must have a date whose name, school, and home phone number have been submitted to the Student Council moderator by the prescribed deadline. Students are required to remain at the dance site for the entire time of the dance. Students must have parental permission, approval of the Assistant Principal for Student Affairs, and be current with tuition payments. The cost of each dance varies and is announced about a month in advance. Because some dances have limitations on the number of attendees, students must adhere to announced deadlines for reservations.

#### *Policies for Central Catholic Dances:*

- Only current Central Catholic students may attend.
- Students must present their ID card for admittance.
- Girls from any high school (grades 9-12) may attend.
- All school policies are in effect and enforced.
- Dancing that is considered lewd or vulgar is prohibited.
- No book/gym bags, extra large purses, etc. are allowed
- Central Catholic is not responsible for lost/stolen personal items.
- Students assigned discipline ineligibility may not attend.
- Disruptive behavior will cancel privileges of attending future dances.

Central Catholic has reciprocal agreements with other Diocesan schools regarding student behavior.

*Semi-formal, formal dance dress*: Students and their dates are expected to dress appropriately for Central Catholic dances. Students are held responsible for their date's attire and behavior. Those not complying with the dress code will be refused admittance. Inappropriate behavior during the dance may result in the student and his date being told to leave.

*Boys*: Suits or tuxedos; dress shirt with tie; dress shoes and socks; hair well groomed; face clean shaven; no earrings. Dress shirt and shoes must be worn at all times.

*Girls*: Semi-formal or floor-length gowns. These may be strapless, halter style, or with spaghetti straps; however, slits on the side may be only to the knee; no plunging necklines or backs; no bare midriffs or open sides. Semi-formal dresses must be at least knee length. Shoes/sandals must be worn at all times.

### Discrimination

Students are expected to treat each member of our Lasallian community with respect for their cultural, ethnic, and religious heritage. Any student who degrades, harasses or insults another with ethnic, sexual or religious slurs, intimidation, gestures, language, or comments will face appropriate consequences.



# General Policies, cont.

*Dress Code*

*Hairstyle*

*Facial Hair*

*Compliance*

## Dress Code

A Central Catholic student represents his school, his family, and himself at all times. We strive to instill in our students a sense of pride in their appearance and a sense of self-discipline. Because students are expected to be neat, and well groomed, the school has set the following standards of dress. Other standards may be implemented if necessary.

### (1) *Required*

- Any color dress shirt, designed to be worn with a tie, buttoned at the collar, and tucked into pants
- A necktie knotted at the collar
- Solid color dress slacks (without outside pockets, patch pockets or pocket flaps), with a belt worn at the waist
- Any color socks that cover the ankle
- Solid color black, brown, or tan casual or dress leather shoes that do not rise above the ankle and are distinctly non-athletic (saddle oxfords are acceptable). The shoe must fully cover the heel.

### (2) *Permitted*

- A sport coat or a sweater (shirt collar and tie must be visible; turtle necks are not permitted)
- Official school sweater or vest, purchased in the school bookstore
- Students are permitted to wear jackets, pullovers, vests and other outerwear over their shirt and tie so long as it bears the Central name or logo or that of one of its athletic teams. Team jerseys are permitted ONLY with permission of the Assistant Principal for Student Affairs and “hoodie” sweatshirts are NEVER permitted, regardless of their logo.

### (3) *Not Permitted*

- Apparel (including pins or buttons) with suggestive, vulgar, inflammatory, libelous, or inappropriate lettering, words, designs, or pictures, or references to alcoholic beverages, drugs or tobacco products
- Flannel shirts, outerwear, sweatshirts, jackets, work clothes, denim-wear, cargo pants or pants with patch pockets, flaps, or outside attachments
- Dickie-brand pants or other work-type pants
- Any hiking boots, high-tops, ankle boots; work or multi-colored shoes, except saddle-oxfords; any type athletic shoe, or shoes with open heels
- Earrings or other similar adornments or jewelry, chains, necklaces, clamps, excessively large key holders used as wearing apparel, or studded belts
- Ripped, torn, sliced, patched, discolored, over-sized, or excessively baggy pants or shirt
- Visible tattoos, body piercing, plugs of any kind
- Baseball caps, hats, bandannas, sunglasses, or any other type of headgear, at any time in the building



*Hairstyle:* Hair must be its natural color, clean, neatly combed, not totally covering the ears or eyes, or falling below the shirt collar. Sideburns may not extend below the ear or extend forward toward the cheek. Shaved heads or hairstyles with designs, patterns, lines, weaves, spikes, braids, or ponytails are not permitted. Closely cut sides and top (military style) are permitted.

*Facial Hair:* Students are to be clean-shaven. Neatly trimmed mustaches are permitted. Goatees, chin or lower lip hair are not permitted. A doctor’s note about a skin condition must state a minimum requirement for shaving.

*Compliance:* Students are to comply with the dress code throughout the school day, including arrival and departure. Students who disregard the dress code may be sent home or suspended in school until the violation is corrected. They may also be assigned conduct points and detentions. Four violations will be cause for suspension out of school until a meeting can be held with parents.

A physically incapacitated student may wear an alternative shoe if he submits a physician’s request written on the physician’s stationery. The request, stating the medical condition and the expected length of recuperation, must be submitted to the Dean of Students (Office D).

Faculty should be expected to enforce the dress code. The Assistant Principal for Student Affairs and the Dean of Students are the final arbiters of the appropriateness of a student's appearance.

Students who violate the Dress Code policy will serve detention on the Friday afternoon of the week they committed the violation. No conduct points will be assigned for the first four (4) dress code violations. Detentions for dress code violations will be held on Fridays from 2:30pm - 3:30pm. After the 4<sup>th</sup> dress code violations, a "Lack of Cooperation" violation will be recorded with the accompanying conduct points and detentions on the students' discipline record. Failure to report to Friday detention will result in conduct points and appropriate detentions.

*Reciprocal Students:* Students from other schools attending classes at Central Catholic must adhere to their school's written dress code and comply with Central Catholic's policy to be neat and clean. While attending or visiting other schools, Central Catholic students must adhere to the required Central Catholic dress code, regardless of that school's dress code policies.

### **Electronic Devices**

iPods, MP-3 players, CD players, and similar items may not be used or be visible during the school day. Student possession of any communication device, e.g., pager, beeper, laser pointer, remote-controlled device or similar items, is prohibited on school grounds, school buses, or at any school-related activity. The use of cell phones, including iPhones, is prohibited within the building. A student may keep a cell phone in his locker, but it must be turned off and not used during the school day. Laptop computers and iPads are permitted to be used in classrooms ONLY at the discretion of individual classroom teachers. Use of laptop computers and iPads in common areas (library, cafeteria, etc.) is a privilege and must be done responsibly within the guidelines set forth in this handbook for acceptable Internet use (see p. 27). The non-educational use of any technological resource during the school day is prohibited and will result in loss of privileges. For exceptions see the Assistant Principal for Student Affairs (Office C). Violations of this policy will result in confiscation of the item for 3 or more school days depending on the frequency of the offence.

### **Extracurricular Activity Eligibility**

The school sets attendance and participation requirements for school activities. Students must attend at least four class periods in order to participate, practice or attend any school activity on that day. Failure to meet and maintain the standards of academics, attendance, punctuality, and discipline may affect participation in sports and activities. Students assigned academic or disciplinary ineligibility may not participate or practice in any school activities. A student assigned disciplinary ineligibility may not attend any school-sponsored activities. See page 15 for academic and pages 34-38 for disciplinary ineligibility, reinstatement, and participation policies.

### **Exchange of Money**

Students are not permitted to exchange currency or to buy or sell merchandise anywhere on school property. Students are not permitted to solicit money from other students anywhere on school premises.

### **Fighting and Threats of Violence**

Fighting, instigating a fight, or threatening others will not be tolerated. The first offense will result in suspension; a second offense may result in immediate expulsion. If threatened by another, the student should immediately inform a school official.

### **Field Trips**

Students participating in a field trip or off-campus, class-related educational program are required to have parental permission and conform to the Central Catholic dress code. For walking tours, students may wear tennis shoes. Guidelines for overnight or extended school trips are on pages 32-33.

### **Fire Alarm**

Sounding a false fire alarm is illegal and will be subject to stern disciplinary measures, including notification of civil authorities, administrative punishment and probable expulsion.

*Reciprocal Students*

*Electronic Devices*

*Extracurricular Activity Eligibility*

*Exchange of Money*

*Fighting*

*Threats of Violence*

*Field Trips*

*Fire Alarm*

*Fund-Raising*



## General Policies, cont.

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*Fund Raising, cont.*

*Funeral Arrangements*

*Games/Gambling*

*General Courtesy*

*Good Reputation of the School*

*ID Cards*

### **Fund-Raising**

Early in the school year, Central Catholic sponsors the Magazine Subscription Drive to support the extracurricular programs. To receive funds, authorized activities must submit an annual financial report to the Business Office and allow Central Catholic students and faculty free admission to regular season home events. The funding amount is determined by the number of students in the organization who met their magazine sales quota.

In the spring, the school sponsors the Viking Victory Auction, the proceeds of which provide tuition assistance and improvements to the school building. Student volunteers are needed for this major fund-raiser.

Some booster organizations conduct fund-raisers during the school year. Each fund-raising plan must be approved by the Assistant Principal for Student Affairs (Office C), who will schedule them in the school calendar. Fund-raising activities must have the approval of the Assistant Principal to use Central Catholic's name, mascot, or logo.

### **Funeral Arrangements**

For individual requests for a funeral, students should follow the early dismissal or absence procedures.

### **Games and Gambling**

Card playing, betting, and gambling are forbidden on school property. Any game or activity that disrupts the orderly atmosphere of the school, including the cafeteria, is also forbidden.

### **General Courtesy**

We and the wider community hold our students to a high standard of courtesy. Students are expected to respect persons and property in every situation. They should be particularly courteous toward the elderly and disabled, the school's neighbors, and local merchants.

Students are expected to follow the rules of courtesy on public transit, in business establishments, on private property, sidewalks, etc.

### **Good Reputation of the School**

Each Central Catholic student is responsible for upholding the good reputation of the school. A student involved in public misconduct, bringing discredit to himself or Central Catholic through inappropriate, unethical, or unlawful activity within or outside the school, is subject to disciplinary consequences, including expulsion.

Unlawful or unethical activity includes, but is not limited to, membership, involvement, or association with a group or gang that engages in violence, harassment or intimidation of others; the use or sale of illegal substances; theft; possession of a weapon; use of print, visual or electronic media for harassment, intimidation, etc. Wearing gang paraphernalia, using gang signs, symbols or graffiti will be considered evidence of gang association. These actions will result in stern disciplinary action, including possible expulsion.

When school officials are notified of behavior contrary to the values and policies of Central Catholic High School and that violate the Memorandum of Understanding, parents will be required to meet with the Assistant Principal for Student Affairs and disciplinary consequences will be applied, including the possibility of expulsion.

### **ID Cards**

At the beginning of the school year each student receives an ID card that must be carried throughout the school day, to all school activities, and used to check out books from the library. ID cards must be shown for free admission to home athletic and cultural events. When requested, the student must provide the card to faculty, staff, bus drivers, and other appropriate adults. Replacement ID cards may be obtained from Office C upon payment of a \$5.00 fee.



## Illness at School

If a student becomes ill or is injured at school, the following steps should be followed to safeguard the student and school community.

- Whether the student is in class or going to class, he must explain his condition to the teacher with whom he is scheduled.
- The student should request from the teacher a note to go to the Nurse's Office. If the nurse is unavailable, the student should report immediately to Office C.
- If the student should become ill or is injured during a scheduled free period, he should report to Office C.
- If the student's illness or injury prevents him from safely going to the classroom, he should send another student to inform the teacher of the situation.
- The nurse or administrator will determine the extent of the illness or injury and may contact a parent or guardian.
- Students are not to call parents to arrange to be released.

Under no circumstances may a student absent himself from class, call a parent to release him from school, or leave school grounds without proper permission.

## Internet Use

The internet is an "electronic superhighway" that offers vast, diverse, and unique resources to benefit from. With such technology comes great responsibility. Negative, slanderous, or libel comments posted on the internet regarding other students or Central Catholic staff is prohibited. Such behavior is contrary to the Christian values of Central Catholic and violates the Diocesan Memorandum of Understanding. Students who post illegal, inappropriate or harassing information on the internet will be subject to disciplinary consequences including, but not limited to, termination of technology privileges, conduct points, detentions, suspension and possible expulsion. Central Catholic students represent themselves, their parents and the school at all times and are accountable for their actions.

## Lateness for Class

A student who is late for class is marked tardy. If he has no valid, written excuse, he will be assigned conduct points and detention by the Dean of Students. A student who is less than five minutes late will be given one conduct point and one detention. If he is five or more minutes late, he will be given two conduct points and two detentions. A student who is more than 20 minutes late will receive five conduct points and three detentions.

## Library

The library is quiet area for study, reading and research. Students are expected to use the available resources as aids in fulfilling the goals of their academic program. Students must enter the library at the beginning and remain until the end of the class period. Students (except seniors) may not use the library during their lunch period, and must bring materials necessary for study. Social conversations are NOT permitted, but the librarian or the proctor may let students work together quietly. Students are not permitted to bring book bags or food into the library, nor to leave book bags outside the library entrance.

Students may not tamper with the computers or other equipment in the library. Computers must be used for academic assignments and research only. Students who need help should request it from the librarian or a proctor. Overdue items are fined \$0.10 to \$0.25 per school day. Failure to pay library fines may incur school discipline and the withholding of report cards (or diplomas for seniors). The replacement cost of a lost book must be paid in full.

## Lockdown, Evacuation Procedures

If necessary, Central Catholic will implement emergency procedures and take every possible precaution to ensure our students' safety. We ask parental cooperation so that we can deal with an emergency and maintain supervision of our students.

*Lockdown:* In an emergency requiring lockdown, the Principal or his designee will announce that a lockdown is in effect. Students outside the classroom will immediately report to class, and teachers will lock their classroom doors. Students in the library, auditorium, cafeteria, or Alumni Hall will remain in those locations. If walking the Quad or returning from gym, students will immediately go to the cafeteria. No one may leave the classroom or other designated area until an all clear announcement is made by an administrator.

*Illness at School*

*Internet Use*

*Lateness for Class*

*Library*

*Lockdown*



# General Policies, cont.

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*School Closing*

*School Closing:* If the school is to be unexpectedly closed after the beginning of the school day, students will return to their homerooms. Public school district transportation services will be informed, and local television and radio stations will be contacted to announce that the school is closed.

*Evacuation*

*Evacuation:* If the school must be evacuated, the school's evacuation plan will be put into effect and students will be escorted to an approved and specified location.

*Lockers*

## **Lockers**

Each student is assigned a locker at the beginning of the school year. All lockers must be secured with a school-issued lock at all times. All lockers are the property of Central Catholic. Students are not permitted to switch lockers with other students or to place belongings in an empty locker without approval of the Assistant Principal for Student Affairs. Lockers may be checked periodically by homeroom teachers and/or school administrators and are subject to search at any time at the discretion of the school Administration.

*Lost and Found*

Care of the lockers and of personal property is the responsibility of the student. The school is not responsible for the loss of property stored in lockers. Students are also responsible for the repair of damaged, broken, or vandalized lockers.

*Marking Devices*

A student tampering with another's lock or locker will face stern disciplinary action.

*Medication*

The Administration may confiscate materials and books from an unlocked locker and hold them until the lock is replaced.

*Obscene Material*

## **Lost and Found**

Students should report lost items and return found items to the Dean of Students (Office D) as promptly as possible.

## **Marking Devices**

Marking devices (felt-tip markers, paint spray cans, paint markers, etc.) containing permanent ink and paints are forbidden for personal use on campus.

*Other Schools*

## **Medication**

Students are not permitted to carry prescriptive or non-prescriptive medication with them at school. If medication must be administered during school hours, the following procedures will be followed.

*Prescriptive Medication:* The medication, with the student's name clearly marked on the container provided by the pharmacist, must be taken to Office C. The container label must include the name of the medication with date, dosage, and frequency of administration.

For all medications (prescriptive and non-prescriptive) taken in school, parents must sign an Indemnification Agreement. Students requiring oral inhalers, insulin, allergy or insect bite antidotes are permitted to carry these items if their parents have signed an Indemnification Agreement.

*Non-Prescriptive Medication:* Parents or guardians must sign an Over the Counter Medication Authorization form in order for students to receive non-prescriptive medications (e.g., Tylenol, ibuprofen, Di-Gel, calamine lotion, Anbesol, etc.) from the school nurse.

## **Obscene Material**

Any printed, illustrated or recorded material that is considered by the school to be pornographic or offensive is forbidden on school property and at any school-related activity. The school will apply the prohibition at its discretion.

## **Other Schools**

When Central Catholic has an early dismissal or is not in session, students are not permitted on the property of another school. If a student has a legitimate reason to be at another school, he must first report to the main office of that school. Appropriate behavior is always expected. Policies of Central Catholic are in effect at all other schools of the Diocese of Pittsburgh.



## **Parent Conferences**

Parent conferences are scheduled for evenings at the end of the first and second quarters. A parent or guardian of a student having academic difficulty should make an appointment to confer with his teacher(s). Teachers, administrators, and guidance staff are available on these evenings. Appointments may be made by completing the form mailed with your son's report card or by using the school's website.

## **Parent Visitation**

Drop-in visits to students are not permitted. If an emergency arises, the parent should notify the Assistant Principal for Student Affairs (Office C). If necessary, the student will be called to the office. If an item must be given to a student, it should be left in Office C. The student will be notified to retrieve it. Parental visits to observe a student in class usually are not permitted.

## **Parking, Parking Lot**

See page 41-42.

## **Physical Education**

The Commonwealth of Pennsylvania requires all secondary school students to take physical education. To be excused from an individual physical education class, the student must present a note to the teacher from a parent or physician. To be excused from physical education classes for more than one week, the student must present a physician's note to Office B.

## **Posters, Signs**

Posters, banners and signs of any type must be approved by the Assistant Principal for Student Affairs (Office C). Unapproved material will be removed and discarded. Posters, etc. must be hung on a brick surface. Immediately after the advertised event, all signs, tape, etc. must be completely removed.

## **Religious Exercises**

Students must complete religion course requirements and attend required religious activities. Absence from a day of reflection requires attendance at an alternative program, pre-approved by the Administration and Campus Ministry. The alternate program must be completed by the end of the school year (before graduation for seniors). Failure to complete this requirement will result in an incomplete grade for the religion course and required attendance at summer school.

## **Sale of Merchandise**

Students are not permitted to privately sell or purchase on school property ANY merchandise that is not part of an approved school activity or fundraiser.

## **School Day, Off Campus, Departure**

The regular school day begins at 8:00am and concludes at 2:20pm. After the sixth period, students may leave campus if they have no scheduled classes, assemblies, meetings, or faculty appointments. Students may not leave campus at any other time. If a student leaves the campus, he is not permitted to return before the regular dismissal. Students assigned academic or disciplinary ineligibility may not leave campus until 2:20pm. Students must depart the school building by 2:30pm unless they are in an activity or in detention.

## **Searches**

To maintain a safe and secure learning environment, the school reserves the right to search a student, his locker, belongings, desk or any vehicle parked on school grounds. Searches by a school official may occur at any time, usually on reasonable suspicion of a possible violation of civil or criminal law or school regulations. In rare cases, police may use trained dogs in searches of lockers, cars, and empty areas of the property. During such a search, the school will be in lockdown status, with no movement in the school until directed by the Administration. Students will stay in their classrooms or be directed to another area. If contraband is found, the Substance Abuse Policy of the Diocese of Pittsburgh will be followed.

*Parent Conferences*

*Parent Visitation*

*Parking, Parking Lot*

*Physical Education*

*Posters, Signs*

*Religious Exercises*

*Sale of Merchandise*

*School Day*

*Off Campus*

*Departure*

*Searches*



# General Policies, cont.

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*Senior Photographs*

## **Senior Photographs**

Hills Studio is the school photographer. Students will be scheduled in the spring of their junior year to sit for their yearbook photograph. A minimal fee will be charged for the sitting. If a student chooses to be photographed at Hills Studio, he must schedule his appointment in time to meet yearbook deadlines. Students must receive permission from Office C to have their senior photograph taken by another studio.

*Sexual Harassment*

## **Sexual Harassment**

Sexual harassment is any form of unwarranted or uninvited sexual behavior imposed on a person by another. Central Catholic will not tolerate harassment in any form. Allegations of harassment will be investigated thoroughly. Stern disciplinary action will be taken if an allegation is substantiated.

*Sports Equipment*

## **Snow, School Closings, Delays**

When school might be closed or delayed, please do not phone the school. Listen to TV or radio for information. The Administration conveys information to KDKA (channel 2) WTAE (channel 4) and WPXI (channel 11) and KDKA (1020 AM) and KQV (1410 AM) radio. If there is a delay rather than closure, follow Central Catholic's DELAYED SCHEDULE. If a conflict occurs between what Central Catholic has announced and what your home school district has announced, follow the schedule announced by your public school district when relying on your school district's bus (not PAT) transportation. Otherwise, follow the schedule for Central Catholic.

*Sportsmanship*

## **Sportsmanship**

Students are encouraged to attend school events and activities and to cooperate in maintaining Central Catholic's reputation for good sportsmanship. Fans' behavior should always manifest politeness and respect, never interfering with another spectator's right to enjoy the event. Decisions of the officials must always be respected. Booing, vulgar or insulting gestures or cheers reflect negatively on our fans and on the school. Visiting teams and fans are our guests; their fans and cheerleaders should be given a fair opportunity to cheer. A student who does not conduct himself appropriately will be told to leave the event and may forfeit the privilege of attending future activities.

*Stealing*

## **Stealing**

Stealing is a serious breach of personal integrity and will result in stern disciplinary measures, including the possibility of expulsion. If an item is found, it should immediately be taken to the Dean of Students (Office D).

*Student Injury*

## **Student Injury**

Unfortunately, Central Catholic is not a handicapped accessible building. Students requiring the use of crutches should receive training from a physical therapist in negotiating stairs. If an injury prevents a student from complying with the dress code, an exception should be sought from the Dean of Students (Office D). A student who obtains a medical excuse for physical education class or has a parent or physician's request to wear tennis shoes may NOT participate in any athletic program for that day and for the duration of his incapacity. Requests to wear tennis shoes must be submitted to the Dean of Students.

*Student Records*

## **Student Records**

Access to student records is governed by diocesan policy, in compliance with the Department of Education Regulations on Pupil Records, and is consistent with the Family Educational Rights and Privacy (Buckley) Act of 1974, as amended. The Principal may release student records after receiving a request in writing from a parent or guardian. All debts must be settled and books returned before records will be released. Contact the Assistant Principal for Student Affairs (Office B) for information.



## Telephone Messages

Only an emergency message will be delivered to a student. Students are not permitted to use the school office phones for personal calls. A public phone is available on the first floor for student use during free time. Students and parents are encouraged to use voice mail for communication with teachers. The school fax number may not be used to send messages to a student or to submit homework without the permission of the Assistant Principal for Academic Affairs (Office B).

*Telephone Messages*

*Textbooks*

*Tobacco Products*

*Transfers*

*Unscheduled Time*

*Free Periods*

*Visitors*

## Textbooks

Students are responsible for all books in their possession. If a book is lost or damaged, the student will be required to pay the replacement cost.

## Tobacco Products

The possession or use of tobacco products is forbidden on school property, school buses, or at any school-related activity. A student in possession of a tobacco product, lighter or matches on school grounds will be assessed a \$50-fine, be subject to other disciplinary measures, and be required to attend an approved smoking cessation program.

## Transfers

Student transfers from Central Catholic High School must be initiated with the Assistant Principal for Academic Affairs (Office B). Records will not be transferred without a written request from a parent or guardian. All debts must be settled before transcripts will be forwarded.

## Unscheduled Time, Free Periods

Students who have unscheduled time are free to use any of the following areas:

- Library
- Counseling Center
- Writing Center
- Cafeteria
- Stairs outside Office A
- Quadrangle steps (seniors only)
- Computer Lab (if a teacher is present and space is available)

Students must be in one of the above areas when the bell rings to begin a period, remain there for the entire period, and follow all rules for that area. Except in the cafeteria, students must remain quiet. Students may not leave one area and enter another without written permission.

Students are not to be in corridors or at lockers while classes are in session. Students in the Quadrangle must not disturb classes in session. Walking or sitting on the lawns, smoking, eating, or drinking are not permitted in the Quadrangle or parking lot. Students are not permitted to loiter in the parking lot, sit in parked cars or congregate on the steps leading to the parking lot. They are not permitted in the faculty workrooms at any time.

Students are not permitted to leave school grounds unless they have no scheduled classes, meetings or assemblies after the sixth period. A student who is free during eighth period or during seventh and eighth periods may leave the school. Students may not leave school grounds and return. Students involved in after-school activities should not leave the property, because the policy does not permit their return.

If a student has a free period at the end of the day and chooses to remain in the building or on school property, he must conform to the unscheduled time policy and be in an authorized area. He must follow the dress code and may carry his book bag only if he remains in the cafeteria.

## Visitors

Visitors must report to Office A on their arrival and depart the building when their business is concluded. A student visitor considering enrollment is permitted to “shadow” a Central Catholic student. Student visitors must report to and be approved by the Director of Admissions before accompanying one of our students to class.



## General Policies, cont.

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*Visitors. cont.*

Other potential student visitors must submit a written request at least one day in advance to the Assistant Principal for Academic Affairs (Office B). Student visitors must comply with Central Catholic regulations, including dress code to the extent possible.

*Work Permits*

### **Work Permits**

Work permit applications are available from the Guidance Center. Completed applications should be returned to the appropriate public school district.

*Weapons*

### **Weapons**

Carrying a weapon anywhere on the school property, on vehicles transporting students, or at a school-related activity is absolutely forbidden. A weapon is defined as a gun, knife, or any other article that could be used to cause injury.

If a student is found in possession of a weapon, his parents will be immediately notified. The matter will be referred to the local police if the school Administration considers it appropriate. After a review of the facts of the incident, the Administration will decide the appropriate disciplinary measures, including possible expulsion (Diocese of Pittsburgh Policy 630).

## Guidelines for Extended or Overnight Trips

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*Planning*

Personnel on trips authorized by Central Catholic represent the school and are considered to be under its auspices throughout the trip. Students are expected to conduct themselves in a responsible, gentlemanly manner. All pertinent regulations in this handbook will be enforced by the moderators, coaches, and chaperones. All student events and trips must be alcohol and tobacco product-free, regardless of location.

*Packing*

If a student causes a serious problem or disruption, his parents will be called immediately to take the student home, regardless of the trip's location. Students may not bring any contraband, e.g., drugs, alcohol, tobacco, on a trip. Before the group boards the bus/plane, their bags, cases, luggage and carry-on items may be searched. School administrators, moderators, coaches, and chaperones may search participants' belongings and rooms at any time during the trip.

### **Planning and Packing**

- Be sure that your name is on your luggage, clothing, and anything else of value.
- Be sure that the group leader has your parent's phone number, and that your parents have the hotel's number.
- If you are on any medication or have any special medical problems, inform the group moderator in advance.
- Bring warm clothing and rain gear, just in case. While relaxed dress is permitted, most dress code stipulations still apply.
- Wear comfortable shoes and clothing. There will be plenty of walking.
- One suitcase and one small carry-on bag are permitted. Your carry-on must be small enough to fit in the overhead storage compartment.
- Do not pack items in your suitcase that you will need during the bus ride. Bags will be checked in at the school and there will not be access to them until arrival at the destination.
- Students may bring snacks, but no glass bottles. This privilege will be revoked if the bus is not kept clean.
- Get as much sleep as possible. You will not enjoy the trip if you are overly tired.

# Guidelines for Extended or Overnight Trips, cont.

## Motorcoach

- Students will ride only on the bus to which they are assigned.
- When the group moderator/tour director is speaking, look forward and listen carefully to the instructions.
- Be seated upon entering or return to the bus. Chaperones must ensure everyone has returned before departure.
- Remain seated at all times when the bus is moving. No exceptions!
- Do not put your feet on the seats or sit on the arms of the seats.
- Do not scream, yell, or throw things on/from the bus.
- Glass bottles and containers are prohibited.
- Keep bus, floor, and seats clean at all times. If the bus is not kept clean, you will lose privileges.
- You may bring snacks, but be sensible about what and how much you eat.
- Radios and tape/CD players must be small and equipped with headphones.
- Cell phones must be turned off and may be used only with the permission of the trip moderator.
- Do not take flash pictures on the bus, especially at night, since this could temporarily blind the driver. A few reading lights will be kept on at night for safety.
- Rest stops are scheduled. The bus restroom is for emergency use only. If abused, the bus will develop an unpleasant odor, and the door will be locked.
- Remain seated on the bus until it comes to a complete stop and you are instructed to exit.
- Students must remain with the group at all times. You will be told if and when smaller groups may break off from the main group. Report to rendezvous points at the designated time.

*Motorcoach*

*Airlines*

*Hotel*

## Airlines

- Follow the bus travel rules with the understanding that airlines will impose additional policies.

## Hotel

- Follow the rules of the hotel where you are staying.
- Disturbances in the hotel could result in the entire group being evicted by the hotel management.
- Do not talk loudly in the halls, slam doors, pound on walls, etc.
- Occupy the room to which you are assigned. Under no circumstance may any student change rooms without specific permission from the group moderator.
- Do not leave your floor or go anywhere else in the hotel without asking a chaperone for permission.
- Do not go anywhere alone.
- Do not open the windows.
- Always check to make sure your room is locked. Be sure you have your keys.
- Visiting between rooms will be strictly monitored. If visiting between rooms becomes a problem; this privilege will be revoked. Hotel security guards monitor the hall and the chaperones will conduct a room check.
- Telephones are to be used only during wake-up. The front desk monitors telephone usage and reports it to the group moderator. Long-distance dialing from the rooms will be disconnected.
- Do not take articles from the hotel rooms (towels, wash cloths, pillows, etc.). If anything is missing after check out, the loss will be reported to the school. All occupants of the room will be held responsible and will be required to pay for the missing items.
- Students must be in their rooms by the 11:00pm curfew and remain there until the specified wake-up time. If the entire group is out after 11:00pm, curfew is 15 minutes after returning to the hotel.



# Discipline System

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## *Discipline by Teachers*

The regulations at Central Catholic are designed to help the student to develop into a Christian gentleman, demonstrating responsibility, self-discipline, and respect for the rights of others. Corporal punishment and threats of physical harm are strictly prohibited. The Administration reserves the right to respond appropriately to any unacceptable behavior.

## *Discipline by Dean of Students*

## *Discipline by School Administration*

Students are required to report to all scheduled classes, study halls, etc. on time and equipped with the required materials (pen, pencil, notebook, textbook, assignment book, etc.). In the classroom, students are expected to be attentive and respectful. Similar behavior is expected throughout the school buildings and campus.

Students are expected to know and to observe the school regulations and policies. If a violation occurs, depending upon its severity, it may be handled in one of three ways:

### (1) *Discipline by Teachers*

Ordinary problems and relatively minor infractions occurring within or outside the classroom are handled by a teacher. If a student creates a disturbance within the classroom or disrupts the learning of another, he is subject to the teacher's disciplinary action, which may include student or parental conferences, written punishment, private detention, calls to parents, etc. Teachers may also assign school discipline for policy violations of less than two conduct points.

### (2) *Discipline by the Dean of Students*

Repeated inappropriate behavior, either within or outside the classroom, or blatant violations of school policies may warrant intervention by the Dean of Students. In such cases, a teacher may give a Discipline Notice (DN) to the Dean of Students who will determine the appropriate punishment. More serious violations are handled by the Assistant Principal for Student Affairs. If detention is assigned, the Dean will supervise the punishment and mail a copy of the DN to the parents.

If a student receives a total of 25 conduct points in one semester, he will be assigned Level I punishment. If the misbehavior continues and he receives a total of 35 points for the school year, the student will be referred to the Discipline Review Board (Level II). Upon an accumulation of 50 conduct points in the school year, the Discipline Review Board may recommend additional consequences (Level III).

### (3) *Discipline by the School Administration*

A violation to which 20 conduct points or more are assigned will warrant action by the Assistant Principal for Student Affairs. If a student's behavior appears to present a danger to himself, other students, or the Central Catholic community, he may be suspended pending further action, which could be detention, ineligibility, continued suspension, a combination of the preceding, or expulsion.

## **Infractions**

Conduct points range from 1 to 25, depending on the seriousness of the infraction. Below are samples of infractions with conduct point and detention values for a first offense. Repeated offenses carry increased values.



## Discipline System, cont.

Following is a list of common offenses and the corresponding conduct points and detentions typically assigned for a FIRST offense.

First Offense	Points	Detentions
Chewing gum; food/drink outside cafeteria	1	1
Failure to carry or produce student ID	1	1
Dress code violation	2	2
Failure to follow cafeteria/library policies	2	2
Littering	2	2
Loitering in lavatories, halls, library, Quad, etc.	2	2
Talking during prayer/announcements	2	2
Tardy for class or school (unexcused)	1-2	1-2
Failure to follow absence/tardy/ early dismissal procedure	2	2
Misbehavior at assembly, class, Mass	3	2
Possession of electronic communication device	3	phone confiscated 3 days
Violation of parking lot policies	3	2
Failure to report for private detention	4	3
Roughhousing	4	3
Class cut; tardy over 20 minutes	4	3
Gambling/exchange of money	5	3
Lack of courtesy towards staff, students	5	3
Obscene or vulgar language/gestures	5	3
Throwing objects	5	3
Copying another student's homework	6	5
Disruption of school activities	5	5
Disrespect toward staff/students	10	7
Ejection from classroom due to disruptiveness	10	7
Forgery of a note/excuse; impersonating a parent	10	7
Leaving school grounds without permission	10	7
Obscene/pornographic material	10	7
Smoking, chewing, possession of tobacco	10	7
Violation of technology policies	10	7
Graffiti or using/writing gang symbols/gestures	15	10
Cheating on schoolwork, quiz, test, or major assignment	20	15
Truancy	20	15
Extremely fractious, defiant behavior	20	15
Fighting, intimidation, threats	25	15
Possession of fireworks/smoke bomb	25	15
Possession or use of drugs/alcohol	25	15
Racial, sexual, gender, ethnic slurs or harassment/Bullying	25	15
Vandalism, defacement of property, theft	25	15
Violation of anti-hazing policy	25	15

# Discipline System, cont.

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## *Discipline Levels*

## *Reinstatement of Eligibility*

### **Discipline Levels**

*Level I:* A student is automatically placed on discipline Level I if he accumulates 25 conduct points during a semester. For a period of 30 days:

- The student may be suspended for 1-3 days.
- The student is required to be in school for the entire school day and must report to study hall during all free periods or canceled classes.
- The student's conduct will be closely monitored. Level I consequences will be extended for continued misbehavior while in this status.
- The student may have parking privileges revoked.
- The student will be ineligible for National Honor Society, Student Council, and other positions of honor, leadership, or school representation.
- The student may be referred to the Student Assistance Program (CORE), Guidance Counselor, or Social Worker.
- The student's parents will be requested to come to school for a conference with the Dean of Students.
- The student is ineligible for attendance, participation, and practice at all extracurricular activities and social functions. Ineligibility will last for 30 calendar days (including weekends and holidays) from the date of notification.
- Seniors and juniors may not attend the Prom and may be refused permission to participate in Commencement Exercises.
- The student and parents must sign a letter of notification.
- Students may be assigned Level I consequences more than once during a semester or school year.

*Level II:* If a student accumulates a total of 35 conduct points in the school year, he is referred to the Discipline Review Board (DRB). The DRB may assist the student by:

- Examining his discipline problems
- Providing assistance to avoid behavior problems
- Assigning a peer mentor to help the student
- Making recommendations to the Administration that may include suspension, a discipline contract, ineligibility for activities, a school or community service project, a requirement to attend school support group sessions, a requirement for professional counseling or education through an outside source, or other actions deemed appropriate to assist the student in improving his behavior
- The student and parents must sign a letter of notification or a discipline contract, as recommended. In addition, the student's parents may be requested to attend a meeting with the DRB, or a conference with his teachers. Level I consequences may also be assigned if the student has not yet received that punishment.



*Level III:* If a student accumulates 50 conduct points at any time during the school year, he is again referred to the DRB. The DRB will consider the student's enrollment status and may recommend any or all of the following consequences:

- Expulsion
- Suspension
- Ineligibility for activities
- School or community service project
- Required attendance at school support group sessions
- Required professional counseling or education through an outside agency
- Parents' meeting with the DRB
- Discipline Contract requiring the student to fulfill specific obligations in order to remain at Central Catholic. An additional contract may be written for academic performance or attendance

### **Reinstatement of Eligibility**

Level I discipline ineligibility for attendance at and participation and practice in extracurricular activities will last 30 days from the date of notification. After 30 days the student must request eligibility reinstatement from the Dean of Students.

Eligibility for extracurricular activities may be reinstated if the student has had fewer than four conduct points during the 30 days, indicating improved behavior. Notice of reinstatement or the continuation of ineligibility will be given to the student by the Dean of Students. Students may resume participation only after being notified by the Dean of Students.

## *Discipline Review Board*

### *Detention*

### *Suspension*

## **Discipline Review Board**

If a student reaches a total of 35 or 50 conduct points during the school year, the Dean of Students will convene the Discipline Review Board (DRB) to determine the student's continued status at Central Catholic. If he considers it necessary, the Dean may convene the DRB prior to a student's accumulation of a set number of points. Chaired by the Dean of Students, the DRB consists of two teachers and a guidance counselor. Other faculty may be asked to consult with the DRB before it submits its recommendations to the school Administration.

Students who reach one of the discipline levels during the last month of the school year will have their status reviewed by the DRB and Administration, who will determine the punishment (including possible withdrawal from Central Catholic) and possible carryover of ineligibility to the following school year.

## **Detention**

*Private:* A teacher may assign private detention to be served before or after school on a 24-hour notice. Private detention takes precedence over regular detention. If there is a conflict, the regular detention should be scheduled for make-up with the Dean of Students as soon as possible. Students who fail to report for private detention will receive conduct points and regular detentions.

*Regular:* For general policy and procedural violations and for tardiness to class or school, regular detention is held from 6:45–7:30 am, Monday through Friday, and 2:30–3:15pm, Monday through Thursday. Regular detention is supervised by the Dean of Students, who will send a Detention Notice to the student. Detention Notices, issued at least one day in advance, include the date(s) and time(s) of the detention(s) to be served.

Students are not excused from detention because of employment, athletics, or transportation. Students who fail to report for assigned detention incur additional punishment, including the possibility of suspension. Seniors and juniors must complete all detentions prior to the Prom or Commencement activities.

*Saturday/Holiday:* For repeated violations of school policies and for truancy, students may be required to report to detention on a Saturday or a school holiday. Students will be informed as necessary.

## **Suspension**

A student may be suspended by the Administration for a serious infraction or for repeated violations of school regulations. Suspension may vary in length from one to ten days, depending upon the seriousness of the infraction (Diocesan Policy 603.10).

A suspension normally becomes effective after a parent/guardian has been notified, but it may be imposed without prior notice. When the health, safety, or welfare of an individual or the school community is at risk, e.g., when a fight has occurred, a suspension may be issued immediately. Parents will receive a written Discipline Notice explaining the reason(s) for the suspension, the type and length of the suspension, other consequences, the importance of future cooperation, and the necessity of meeting with the Administration. During this meeting, the Administration will outline and define expectations for the student's return to classes.

While under suspension, a student is not permitted to attend or participate in any school-related activity. A suspended student will be given the opportunity to make up and submit missed tests, quizzes, and homework, which must be completed by the third school day after the student's return to classes.



# Discipline System, cont.

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## *Expulsion*

### **Expulsion**

Expulsion from school is incurred for a persistent, willful disregard of school regulations or for a single major incident. Authority to expel a student rests with the Principal (Diocese of Pittsburgh Policy 603.11). The school makes every attempt to provide guidance and support for students with discipline issues. However, in rare cases, expulsion may be necessary. The following examples illustrate, but do not exhaust, reasons for expulsion from Central Catholic:

- Chronic, undesirable conduct detrimental to the student's and others' physical and/or moral well-being
- Malicious disobedience or disrespect for school authority
- Refusal of student or parents/guardians to comply with school policy
- Violation of a discipline or substance abuse contract
- Successive years' accumulation of 50 or more points

Expulsion may be necessary for a clear and serious violation of a school regulation in a single incident, event, or situation.

The following examples illustrate, but do not exhaust, single reasons for expulsion from Central Catholic:

- Extreme defiance or disrespect
- Fighting or threats of violence
- Major disruption at school or at a school-sponsored activity
- Possession of fireworks or smoke bomb
- Possession, use, sale, transfer, or aid in procurement of alcohol, drugs, other illegal substances or related paraphernalia at school, while traveling to or from school, or at any school-related activity
- Vandalism (destroying or defacing school property or the premises at a school-related activity)
- Violation of the anti-hazing policy
- Possession of, use of, or threat to use a weapon
- Theft, indecent behavior, arson
- Violation of criminal or civil law

Central Catholic High School does not accept a student for readmission if he has been expelled or has withdrawn from school in lieu of expulsion or for other disciplinary reasons.

## **Anti-Hazing Policy**

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Hazing violates the purpose and mission of Catholic education, wherein students are called to grow in their commitment to God, one another, the Church, and the wider community.

Hazing is defined as any intentional, knowing or reckless act meant to induce pain, embarrassment, humiliation, deprivation of rights or that creates physical or mental discomfort, and is directed against a student for the purpose of being initiated into, affiliated with, holding office in, or maintaining membership in any organization, club, athletic team sponsored or supported by any parish, elementary or secondary school in the Diocese of Pittsburgh, whether such hazing practices were mandatory or voluntarily entered into by any student or organization in question.

The following are some examples of hazing:

- Recklessly or intentionally endangering the physical health, mental health, safety, or dignity of a person
- Willful destruction or removal of public or private property for initiation or admission into affiliation with, or as a condition of continued membership in any organization
- Forcing or requiring the drinking of alcohol or any other substance
- Forcing or requiring the eating of food or anything an individual refuses to eat
- Calisthenics such as push-ups, sit-ups, jogging, etc.
- Paddling or striking in any manner
- Treasure or scavenger hunts, road trips
- Marking, branding, or shaving the head or body hair

- Preventing/restricting normal personal hygiene
- Sexual harassment such as “tea bagging,” causing indecent exposure or nudity at any time
- Physical harassment such as pushing, cursing, shouting, etc.
- Requiring uncomfortable, ridiculous, or embarrassing dress
- Requiring the carrying of items
- Requiring personal service or acts of servitude
- Treating a person in a degrading or demeaning manner
- Requiring new members to practice periods of silence
- Conducting interrogations or any other types of questioning

Students and supervising adults must not remain silent if they observe hazing. Silence condones these activities and may make the observer as guilty as the hazers themselves. Any hazing incident witnessed by a student or supervising adult should be immediately reported to the Principal.

Individuals or groups found in violation of this policy will be subject to disciplinary action that could include suspension or expulsion from the school (Diocese of Pittsburgh Policy 603.4)

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## Substance Abuse Policy

The secondary education system within the Immediate Unit Consortium and the Diocese of Pittsburgh recognizes that chemical abuse and dependency seriously impair the ability of individuals to develop their full potential. Students must be chemically free to develop productively.

### Central Catholic Policy

Because substance abuse is a serious problem, Central Catholic aggressively attempts to prevent it within the jurisdiction of the school. We know that chemical dependency is a life-threatening illness that affects individuals in all areas of their lives, emotional, intellectual, social and physical. Because we believe that chemical dependency is a treatable illness, the following Substance Abuse Policy has been adopted.

The possession, use, sale, purchase, distribution, and/or intent to distribute any illegal or controlled mood-altering medication or chemical on school property or at any school-sponsored, student-centered event is absolutely prohibited. All student events and trips must be alcohol and tobacco product free, regardless of location or duration. Any school organization allowing a Substance Abuse Policy violation may have its affiliation with Central Catholic revoked and its activities cancelled.

This policy will be implemented through the cooperative efforts of Administration, faculty, coaches/moderators, parents/guardians, students, alumni, and community representatives. Partners in Prevention, a group that meets on a regular basis, addresses substance abuse issues and makes recommendations to the Principal regarding abuse prevention and intervention strategies.

Anonymous drug and alcohol surveys may be administered to students. Among the possible surveys are the American Drug and Alcohol Survey; Diagnostic Plus (a Commonwealth of Pennsylvania survey), the Sports and Drugs Survey (University of Pittsburgh), Partners in Prevention surveys; and a comprehensive Drug and Alcohol Survey. Violations of the Substance Abuse Policy may result in the following consequences:

- Appropriate disciplinary response consistent with the Central Catholic philosophy
- Notification of parent/guardian
- Notification of municipal authorities when appropriate
- Suspension or expulsion from school
- Referral of student to appropriate drug and alcohol agency



# Substance Abuse Policy

The Secretariat for Education, Department for Catholic Schools recognizes that chemical abuse is a serious problem. Our policy is based on the belief that chemical dependency is a life threatening illness that affects individuals in all areas of their lives: emotional, spiritual, intellectual, social, and physical.

	Situations	Action	Investigation	Notify Parents	Notify Police	Student Disposition	Discipline	Substance Disposition
1	A staff member is concerned about possible D/A abuse.	Refer to administrator	Contact will be made.	Parents are contacted		Refer to CORE Team for appropriate referral and recommendation.	If D/A is substantiated, the student will be expected to attend D/A education classes provided by a licensed D/A/ agency. The CORE Team will follow-up with the student/parents and recommend alternatives to the Administration if the student/parents do not cooperate.	
2	A student is currently under the influence of drugs or alcohol.	Refer to administrator who will call parents and the school nurse. Student is searched.	The administrator will request that the student empty all pockets and/or purse. The student's locker, desk, and all personal property will be searched. The student will not be left alone for any reason.	Parents are contacted and asked to come to school immediately.	In Central Catholic accordance with the law, proper authorities will be contacted when: <ul style="list-style-type: none"> <li>• a substance is located</li> <li>• a deal is witnessed</li> <li>• notes relating to sale of drugs is found</li> </ul>	Same	<ol style="list-style-type: none"> <li>1. Suspension in accordance with Central Catholic school policy with possible request for immediate withdrawal from school.</li> <li>2. Arrangements for an assessment with a licensed drug and alcohol agency will be made within five days.</li> <li>3. Students and parents must comply with the recommendations of agency prior to student's readmission.</li> <li>4. There will be follow-up consultations between agency and school to determine compliance with recommendations.</li> <li>5. Refusal to comply with school's recommendations may result in immediate withdrawal.</li> </ol>	<ol style="list-style-type: none"> <li>1. Immediately take the substance to the administrator.</li> <li>2. Place the substance in a sealed bag and label with the date and time of day.</li> <li>3. Place the bag in a locked cabinet.</li> <li>4. Police should immediately be called by the administrator.</li> </ol>
3	A student is caught with drugs or alcohol.	School personnel will confiscate the substance. Summon an administrator or escort the student to an administrator's office.	Same	Parents are contacted	Same	Same	Same	Same
4	A student is found using, in possession of, or suspected to be under the influence at any school event.	The group sponsor or administrator will be notified. An anecdotal report is filed.	Same	Parents are contacted and will be requested to transport the student home. If unwilling, police or emergency police will transport the student.	Same	Same	Same	Same
5	A student is found in possession of any apparatus connected with the use of drugs (e.g., papers, pipes).	Refer to Situation #3	Same	Parents are contacted	Same	Same	Same	Same
6	A student is caught in the process of distributing drugs to anyone.	Refer to Situation #3	Same	Parents are contacted	Same	Same	Same	Same

A student who violates the Substance Abuse Policy is required, with his parents, to sign a Substance Abuse Agreement. The school thereby follows the explicit guidelines of the Diocesan Substance Abuse Policy and supports the student and his family in complying with that Policy. Failure to comply with the following requirements will result in the student's dismissal from Central Catholic. The student must:

- Be present at a meeting with his parent(s) and the Assistant Principal for Student Affairs and comply with all discipline consequences;
- Be referred to the Student Assistance CORE Team for monitoring of his progress in the areas of academics, attendance, and discipline;
- Meet with the MAPS Student Support Services Counselor for information and referral to an approved substance abuse assessment facility/professional evaluator;
- Make immediate arrangements for a drug and alcohol assessment by a licensed agency within five days and permit the release of assessment results to the school;
- Attend a school-approved substance abuse assessment facility or professional evaluator within 10 days and permit the release of assessment results to the school;
- Comply, within three months, with recommendations made in the assessment;
- Comply with recommendations made by the MAPS Counselor that may include any or all of the following: attending a minimum of three individual and/or group substance abuse counseling meetings; conducting community service activities within the Central Catholic community or at an approved off-campus site.

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## Student Parking

Matters related to student parking are handled by the Assistant Principal for Student Affairs (Office C). During the school year, seniors and juniors who wish to use the parking lot must apply for a permit.

With more than 400 seniors and juniors and only 100 student parking spaces, we cannot accommodate all students who desire a parking space. Therefore, the following priorities for permits will be followed without exception. The priorities are designed to allow students who are not transported by their school districts to attend Central Catholic and to encourage participation in extracurricular activities by as many students as possible.

To be considered for a parking permit, students must meet their quota for the primary fund-raiser (currently the Magazine Drive) supporting student activities. A student who has not met his quota and wants to be considered for a permit must make a yearly, one-time contribution of \$50 to the Activities Fund. Central Catholic is not obliged to provide parking nor to give permits to students who are not involved in a school-related activity, students who work or who transport others, or for any reason other than those stated below.

*First Priority:* Seniors and juniors who live beyond two miles from Central Catholic and who are in public school districts that do not provide transportation to/from Central Catholic via school or PAT bus.

*Second Priority:* Seniors, then juniors, who are involved in Central Catholic activities that require them to stay after school at least twice per week. Due to senior requirements, most juniors will not receive permits during the spring season.

Many students will not receive a permit.

The privilege of parking in the lot may be denied if school policies are not followed. Those who are assigned disciplinary ineligibility will not receive a parking permit or will have the permit revoked if it has already been issued.

Sophomores and freshmen may not park in the lot at any time.

Permits are issued for fall, winter, and spring and become invalid at the season's end. A student may receive a permit during a season in which he is involved in activities (especially athletics). If he needs a parking space for the above reasons, he must fill out an application for each season. Parents should not call the school to request a permit for their son.



## Student Parking, cont.

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It is the student's responsibility to submit his application to Office C by the published deadline. Late or incomplete applications, including those of Priority 1 and 2 students, will be denied a parking permit. No exceptions will be made to this policy.

When the maximum number of permits has been issued, students will be placed on a waiting list. A photocopy of the applicant's driver's license and the registration card for each vehicle (limit two vehicles) must be attached to the application. Students who submit a fall and/or winter application with copies of their registration and license, and do not have any changes, need not resubmit registration and license photocopies.



Permits may not be given, sold, or shared with another student without permission from Office C. If approved, a student may share a permit with another student. However, both drivers must complete an application and clearly include the other student. Failure to follow this policy will result in revocation of parking privileges for the remainder of the school year for both students. Students must notify Office C immediately of any change or addition to vehicle information. Students who need to go to their car during the school day must first receive permission from Office C. Special requests to park in or to use the lot at any time must be approved by Office C.

Permits are distributed on the published date for each season, at which time a \$20 fee must be paid. Do not submit money or check with the application. No refunds will be made. Permits must be displayed immediately. Parking in the lot is at the owner's risk. The school will not be liable for any damage done to vehicles. Replacement cost for lost permits is \$30. The following major parking lot policies are in effect:

- Permits must always be displayed. Vehicles without valid permits properly displayed from the rearview mirror may be towed without warning at the owner's expense.
- Student parking is permitted only in designated areas.
- Parking must not block fire lanes, rights of way, or other vehicles. Students may not park in the Quadrangle.
- A speed limit of 5mph and restrictive signs must be followed. Reckless driving, inappropriate/loud music while in, entering, or departing the lot is not permitted.
- Security cameras are operating.
- Students are not permitted at their cars except during arrival/departure from school. Loitering in the lot is never permitted.
- All vehicles in the parking lot are subject to search by the Administration (with or without police dogs) at any time.

Violation of any of the above parking policies may result in revocation of parking privileges.

## Technology Policies

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### *Computer Resources*

Central Catholic High School has established a reputation for academic excellence and for developing leaders in the Christian tradition. We expect that Central Catholic students using the resources of modern technology will demonstrate the same personal integrity and moral responsibility that is required of them in all other situations. These policies concerning the use of technological resources are established to guarantee the legitimate rights of personal property and privacy and to enhance appropriate learning. A student who does not adhere to these policies will lose his privilege of access to the technological resources of the school and will be subject to disciplinary consequences.

### **Computer Resources**

Computer and Internet resources are provided to the members of the Central Catholic High School community for administrative, academic, and other school-related work. All technological resources are to be used in a manner that respects and protects both individual rights and the well-being of the school. The privilege of using the school's technical resources is subject to monitoring. Files will be reviewed by appropriate school officials without prior notice. The use of the computer resources at Central Catholic implies conformity with the principles in this policy and to monitoring of usage by school supervisors. Computers and computer labs at Central Catholic are intended for academic purposes conforming to the policies and schedules established by the school. The equipment is to be utilized only within the guidelines established by the school.

- The user is responsible for any activity on his files and for any materials stored on his files. Files are to be used exclusively for academic work.
- Computer resources are to be used only by those to whom the privileges have been granted. Their privileges cannot be transferred. Individual users must maintain adequate security, including frequently changing their passwords.
- Individuals may access only those resources for which they have specific authorization. Searching other directories or folders without the expressed permission of the owner and the Technology Coordinator is prohibited.
- Use of any programs or materials designed to breach network security, such as software designed to capture passwords or to break encryption protocols, is strictly prohibited. The use of any program designed to disrupt the performance of the network is likewise prohibited.
- Vandalism (any attempt to harm or destroy equipment, data, or private property) including, but not limited to, the creation or uploading of viruses, is forbidden and will result in immediate cancellation of all computer use privileges, disciplinary action, and possible legal referral.
- The technological resources of Central Catholic may not be used in any way that is contrary to national or state regulation. Computer resources are not to be used to copy any copyrighted material or software. The use of these resources to obtain or transmit threatening or obscene material is strictly forbidden. Likewise, these resources are not to be used to access material protected by trade secrets.
- Students may not download, install, copy, or remove software from Central Catholic
- Computing resources of Central Catholic High School may not be used for any commercial activity, product advertisement, or political lobbying.
- If authorized for individual use, e-mail must clearly identify the sender of the message. Anonymous or pseudonymous communication is prohibited. Personal addresses or telephone numbers are not to be revealed when using the computing resources of the school.
- The computer resources of the school, including Internet access, are to be used only for school-related work. Because of the expense to the school to provide access to information technology, users must not intentionally waste these resources, especially through costly and time-consuming uses like chain letters or messages broadcast to mailing lists or individuals.
- Use of the computer network/Internet for purposes of plagiarism is prohibited.
- The internet is an “electronic superhighway” that offers vast, diverse, and unique resources to benefit from. With such technology comes great responsibility. Negative, slanderous, or libel comments posted on the internet regarding other students or Central Catholic staff is prohibited. Such behavior is contrary to the Christian values of Central Catholic and violates the Diocesan Memorandum of Understanding. Students who post illegal, inappropriate or harassing information on the internet will be subject to disciplinary consequences including, but not limited to, termination of technology privileges, conduct points, detentions, suspension and possible expulsion. Central Catholic students represent themselves, their parents and the school at all times and are accountable for their actions.
- The use of the computer network/Internet for the transmission of any obscene, offensive, disruptive, or threatening materials is strictly prohibited. The use of the network/Internet to obtain, distribute, or store inappropriate material is strictly prohibited.
- The school will not be accountable for any civil or criminal action brought against the user as the result of the use of the school’s network/Internet access. This includes, but is not limited to copyrighted material or material protected by trade secrets. The Administration of Central Catholic will make final determination of appropriateness of materials.
- All computers and peripheral equipment that are part of the school’s technological resources are to be treated with respect. Only the authorized school personnel may alter any equipment or equipment configurations at Central Catholic High School.
- Personally owned laptop and palm computers, or similar devices that are utilized as educational tools may be used with the specific permission of Office B.



## Technology Policies, cont.

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*Computer Resources, cont.*

*Audio-Visual Resources*

- To cut down on paper and toner waste for the school printers, the following printing restrictions apply: students are allowed to print a maximum of 30 printed pages per month with no exceptions; no more than 10 pages may be printed in any given print job; all printing activity will be monitored and logged; abuse of the library and lab printers will not be tolerated. Anyone abusing equipment will be banned from printing (and possibly computer use) for the remainder of the school year.



### **Audio-Visual Resources**

Filming and/or editing videos for class assignments or school-affiliated activities may be done with a member of the AV Club operating the equipment and the teacher or moderator present in the AV Room or Computer Lab. While students may film videos using their own cameras, the editing machines are operated only by AV members. All such uses must be reserved in writing at least one week in advance. Scheduling forms are available from the AV moderator. Access is dependent on availability. Production of the morning announcements takes precedence over any other use of the equipment. Students not directly involved with the production are prohibited in the AV Room. Any misuse of equipment or inappropriate behavior may result in suspension from the AV Club, extra-curricular ineligibility, or prohibition from the use of AV resources. Students who break any school equipment are required to pay for its replacement.

## Student Services

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*Student Support Services*

*School Social Worker*

*My Brother's Keeper*

Central Catholic's Student Assistance Program is intended to help the student who may be experiencing personal, family or social problems. We recognize that difficulties in these areas of a student's life may adversely affect his ability to reach his educational goals. Three basic programs exist:

### **Student Support Services**

Dr. Thomas Petrone, a professional counselor from the University of Pittsburgh MAPs (Maximizing Adolescent Potentials) Program, is available in the school two-three days per week. He is a certified intervention/prevention specialist, and works as a liaison between the school and community agencies that serve youth and families. Mr. Petrone works with the school Administration, teachers and guidance counselors to provide services to students with special counseling needs. Students can be seen individually, in groups, or on a referral basis. Mr. Petrone is a member of the school's CORE Team.

### **School Social Worker**

Br. Colman Coogan, FSC, a licensed social worker, is on staff full-time to address specialized needs of students. The social worker may intervene when need for change in the interaction of the student, family and school is indicated. As a liaison between the family and the school, Br. Colman helps to assess the dynamics of a student's home environment and assists in helping the student make appropriate changes that would benefit the student and support the school's educational objectives. Br. Colman is a member of the school's CORE Team.

### **My Brother's Keeper**

My Brother's Keeper is a year-long freshman orientation and mentoring program designed to assist freshmen in the transition to high school. The program includes senior students serving as mentors to freshmen, enrichment tutoring and homework assistance, the Freshman Day of Reflection and the year-long Freshman Guidance curriculum. In addition, any freshman receiving a failing grade at the time of progress reports or report cards is required to participate in the after school tutoring program until a passing grade is achieved. The after school tutoring begins after the first progress reports are issued in September and runs Monday-Thursday from 2:30-3:15 pm.

## **CORE Team**

The CORE Team is a group of faculty members who have received training through the Allegheny Intermediate Unit, Saint Francis Hospital and Western Psychiatric Hospital to recognize behaviors inhibiting the educational process of our students. The inappropriate behaviors could indicate a problem with chemical abuse, depression or adjustment. The CORE Team is not punitive, disciplinary or diagnostic in nature. The Team assists only in identifying inappropriate, nonproductive behavior, and making positive recommendations to help correct or eliminate the non-productive behavior.

- Current CORE Team members are:
  - Mr. Edward Reppa, Coordinator
  - Mr. Edward Bernot, Assistant Principal
  - Br. Colman Coogan, fsc '48 Social Worker
  - Mr. Rick Capretta, '82, Dean of Students
  - Dr. Thomas Petrone '69, School Psychologist
  - Mrs. Loretta Beck, Counselor
  - Mr. Joshua Rowe
  - Mr. Thomas Zunic, Teacher

*CORE Team*

*Adolescent Development*

*Booster Organizations*

*Mothers Guild*

*Guidance*

*Counseling Services*

## **Central Partners in Adolescent Development**

During the 1997-1998 school year, a unique organization of parents was formed to work closely with the school's faculty and Administration in designing and participating in efforts to prevent substance abuse among our students. Parents formed a steering committee and several standing committees to work on publications, dances, family activities, and preventative programs.

The Central Partners in Adolescent Development publish the annual Parent Directory to help parents network with other parents. In conjunction with the Directory, the Partners maintain the Homeroom and Class Parent Representative lists. Other programs, social and informational, are undertaken during the school year. CPAD also works closely with SADD (Students Against Destructive Decision-Making) to supplement their efforts. All parents are encouraged to join this important, supportive organization.

## **Booster Organizations**

Various booster groups support activities and sports. Each booster group works independently and cooperatively with the school through the Assistant Principal for Student Affairs to raise funds for specific projects (see page 25-26).

## **Mothers' Guild**

Mothers are encouraged to join and actively participate in the Central Catholic Mothers' Guild. The Mothers' Guild sponsors the annual Fashion Show and provides financial support to the school library.

## **Guidance and Counseling Services**

Each member of the Guidance Department strives to motivate each student to realize his intellectual, spiritual and social potential. Counselors meet the students in a guidance class once in every six-day cycle of classes. They also meet the students individually each semester. Counselors are available to meet students at their request. Counseling services include testing, career planning and college information and direction. Because Central Catholic is a college preparatory high school, the focus of much of the counseling is on the students' college and career choices. A College Information Night and a Financial Aid Night are sponsored by the Guidance Department. The counselors encourage parents and guardians to arrange for conferences and to seek further information related to their son's development at Central Catholic.

- Guidance Office Staff:
  - Mr. Edward Reppa, Director
  - Mrs. Loretta Beck, Counselor
  - Mr. Joshua Rowe
  - Br. Colman Coogan, fsc '48, Social Worker
  - Dr. Thomas Petrone '69, Student Support Services



# Student Services, cont.

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*College Placement*

*Campus Ministry*

*Health Services*

*Transportation*

## College Placement

Because Central Catholic is a college preparatory high school, there is a full time Director of College Placement who assists students with college and career choices. The Director coordinates and oversees the college application process for each student. A College Information Night and a Financial Aid Night are sponsored by the Director of College Placement. The Director is available to meet with parents and students to discuss the process of applying to college.

### Director of College Placement

Robert Tallerico, '98

## Campus Ministry

The Ministry Program fosters the religious development of Central Catholic community by providing liturgical and reflective experiences, by fostering a supportive community throughout the school, and by calling students to active service of their classmates and the poor. The program strives to involve all students and encourages upperclass members of Campus Ministry to offer leadership and support to younger students.

- Campus Ministry Staff:
  - Mr. Brad Leeman
  - Rev. Robert George, AFSC, Chaplain
- Executive Board for 2010-11
  - William Cauley '11
  - Alex Cook '11
  - Chris Hanno '11
  - Stephen Joyce '11
  - Matthew Kizior '11
  - Brendan Lewis '11
  - Dan Navarro '12
  - Joe Parente '11
  - Martino Parente '13
  - Michael Smith '11



## Health Services

A nurse practitioner is provided to Central Catholic by the Pittsburgh Public School District, usually on Mondays, Wednesdays, and Fridays. By state law, she can administer first aid and perform school physicals. In case of an accident, parents will be notified immediately. If it is necessary for a student to go home early due to illness, his parents will be called to grant permission and to determine the best method of transportation. All health-related questions should be directed to the school nurse.

## Transportation

According to Pennsylvania Act 372, any student who attends a private school, and resides at least two, but not more than ten miles from that school, qualifies for free transportation to and from the school (if the school district provides transportation for students to its own schools). This transportation is provided by the public school district in which the student resides, either on a school bus or on public transportation. Although such determinations are made between the public school district and the student (parent-taxpayer), Central Catholic provides the proper information to the school district. Each district has its own rules for transportation (e.g., not all districts honor our altered schedules, and most do not provide activity buses or bus passes). For other than regular school days, parents should check their district's policy. Students should check with their bus driver. The school bus drop-off and pick-up point is at the Fifth Avenue entrance of the school building. Public school districts that currently provide transportation to Central Catholic are:

*Via School Bus:* Allegheny Valley; Baldwin-Whitehall; Chartiers Valley; Fox Chapel; Gateway; Hampton; McKeesport; Montour; North Allegheny; North Hills; Penn Hills; Riverview; Shaler; South Allegheny; Sto-Rox; West Jefferson Hills; West Mifflin; Woodland Hills.

*Via PAT Pass:* Avonworth; Bethel Park; Carlynton-Carnegie; City of Pittsburgh; East Allegheny; Keystone Oaks.

*Bus Behavior:* Students are expected to conduct themselves appropriately at all times on public transportation and on chartered school buses. Loud, boisterous behavior, objectionable language, or lapses in courtesy are never acceptable. Students must obey the rules or policies established by the bus companies and school districts for the safe and effective operation of the vehicle. Because student behavior affects the reputation of Central Catholic, violations could result in suspension and/or revocation of transportation privileges.

### **Lunch, Cafeteria Facilities**

The school cafeteria, managed and staffed by Automatic Vendors, Inc. (AVI), offers nutritious, hot meals at a moderate cost. In addition to the lunch menu, the cafeteria offers breakfast items, a wide variety of à la carte items, and snacks and drinks from the vending area. For students who bring their lunch, microwave ovens are available for warming food. Central Catholic is not eligible for a government-subsidized lunch program.

### **Student Council**

The Student Council is designed to provide its members with an opportunity to exercise leadership, service, and creativity within the context of student government. The executive offices of President, Vice-President, Secretary and Treasurer are supported by two elected representatives from each class and homeroom representatives. All officers uphold the Student Council Mission Statement based on Lasallian values and goals. The Student Council encourages and facilitates student involvement and student representation in the life of the school.

Elections are held each spring. A student nominates himself by submitting a completed application to the Student Council Moderator before the established deadline. Nominees must have a minimum 80% cumulative academic average and not be academically or disciplinary ineligible. Nominees must receive approval from the Faculty and Administration and undergo review for conduct, dependability, scholastic achievement, interest in school activities and contributions to a positive school environment. Nominees with a significant number of conduct points may be subject to further review. Nominees who meet these requirements are permitted to campaign. Peers select Council Members by vote.

Once nominated, an officer must uphold the Student Council Mission Statement and function as a servant leader of Central Catholic. He must attend Council Meetings and events and be willing to forego other activities that compromise his time commitment or duty to the Student Council.

An officer may be dismissed from the Student Council for misconduct, major violations of school policies, disciplinary ineligibility, failure to maintain an 80% average, or neglect of duty. Final decisions on removal of officers will be made by the Assistant Principal for Student Affairs in consultation with the Student Council Moderator.

- Student Council:
  - Luke Halferty '11, President
  - Gil Maher '11, Vice President
  - Dan Powell '11, Secretary
  - Justin Ford '11, Treasurer
  - Andrew Muse '11, Senior Class Officer
  - Kristof Oltvai '11, Senior Class Officer
  - Dwayne Coleman '12, Junior Class Officer
  - Logan Dietz '12, Junior Class Officer
  - Peter Belechak '13, Sophomore Class Officer
  - Phillip DeRrenzo '13, Sophomore Class Officer

*Transportation, cont.*

*Lunch*

*Cafeteria Facilities*

*Student Council*



# Student Services, cont.

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## *National Honor Society, cont.*

### **National Honor Society**

Central Catholic sponsors the De La Salle Chapter of the National Honor Society. The purpose of the society is to stimulate diligent scholarship, constructive leadership, meaningful service and worthy character.

To be eligible for membership in the NHS, candidates must have a cumulative adjusted QPA of 4.3, have been attending Central Catholic for at least one semester, and exemplify the traits of scholarship, service, leadership and good character. Members are selected by a majority vote of the Faculty Council. For continued membership, an academic average of 4.3 must be maintained.

The student who exercises leadership:

- Is resourceful in proposing solutions to problems, applying principles and making suggestions
- Demonstrates leadership in promoting school activities
- Exercises influence on peers in upholding school ideals
- Contributes ideas that improve the life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Demonstrates academic initiative
- Demonstrates leadership in the classroom, at work, and in school or community activities
- Is thoroughly dependable in any responsibility he undertakes

The student who serves:

- Is willing to uphold scholarship and maintain a loyal attitude
- Participates in school and/or community activities
- Volunteers his dependable, well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- Works well with others and is willing to take on difficult responsibilities
- Cheerfully and enthusiastically renders any requested service to the school



The student of character:

- Takes criticism willingly
- Accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations concerning property, programs, offices, halls, etc.
- Demonstrates the highest standards of honesty and reliability
- Shows courtesy, concern, and respect for others
- Observes instructions and rules, punctuality, and faithfulness both within and outside of the classroom
- Has powers of concentration and sustained attention as shown by perseverance and application to his studies
- Manifests truthfulness in obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
- Actively helps to rid the school of bad influences or environment

Dismissal from NHS may occur if:

- The student's academic average or behavior falls below the standard used for selection.
- The student is found to be in flagrant violation of school rules, assigned disciplinary ineligibility, or is in violation of civil/criminal laws.
- The student does not carry out his duties or responsibilities with the NHS Chapter.

The student shall be given notice of imminent dismissal from the NHS and be entitled to a hearing with the Faculty Council.

# Extracurricular Activities Program

Central Catholic offers almost thirty student activities, including the marching band, varsity squads, student publications, dramatic and musical productions, and the nationally recognized forensics program. Several of the clubs and activities involve students from other Pittsburgh area schools. Students are encouraged to join one or more of these activities and become an active member of the Central Catholic community.

*Band*

*Blue Knights (Jazz Band)*

Extracurricular Activity	Moderator
Marching Band	Mr. Joseph Wilson
Blue Knights (Jazz Band)	Mr. Joseph Wilson
Chess Club	Mr. Jeff Flohr
Choir	Mr. Joseph Wilson
Forensics Society	Br. Kevin Dalmasse, FSC, '77
<i>Harlequin</i> Literary Magazine	Ms. Mary Pavlakovich
CCHRIST	
Intramural Sports	Mr. Michael McGrath '67
Lasallian Youth	Mr. Brad Leeman
Masque Drama Society	Mr. Glenn Campbell, '71
National Honor Society	Mrs. Mary Ann Lynch
Pennsylvania Junior Academy of Science	Mr. Mark Krotec '73
Students Against Dangerous Decision-Making (SADD)	Mr. Christian DeFelippo '01
Spanish Club	Ms. Charlotte Kenrick
Spirit Club	Br. Robert Schaefer, fsc
Student Council	Mr. Todd Saulle
<i>Towers</i> Yearbook	Ms. Ashley Quinn
Ultimate Frisbee	Mr. Christian DeFilippo '01
<i>Viking</i> Newspaper	Mr. Brian Miller
WCCN News	Mr. Michael McGrath '67
World Affairs Council	Mr. Glenn Campbell '71



## Band

Central Catholic's Marching Band and Concert Band exist as both extracurricular activities and accredited courses.

As a course, the concert and marching bands attempt to develop student interest and skill in instrumental music and music appreciation. They are conducted as a regular course meeting each day of the cycle.

As an extracurricular activity, the band represents Central Catholic at school functions, including football games, assemblies and concerts, and also at local festivals and parades. Previous musical instruction is an advantage, but the student need not possess great skill. If the student possesses the desire and interest, the courses should develop the necessary skills.

## Blue Knights (Jazz Band)

The Blue Knights Jazz Band is an extracurricular activity that meets twice weekly. This jazz band is for the more advanced instrumentalist who is interested in exploring current jazz repertoire. Students are introduced to various jazz styles, composers, and jazz theory while experiencing improvisation. Performing opportunities include various school functions and seasonal concerts. This group is open to any grade level and no audition is necessary.

# Extracurricular Activities Program, cont.

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*Campus Ministry*

*Lasallian Youth*

*Chess Club*

## **Campus Ministry**

Students in the Campus Ministry Program help to build a community of prayer and faith through meaningful service. Their involvement begins with personal efforts to show active Christian concern for their school community and the community at large. The Campus Ministry Office serves as an umbrella for several co-curricular activities that reinforce what students are learning in their religion classes by offering opportunities for faith-filled action. Arrangements are made to accommodate students who are interested in serving their community while also participating in other co-curricular activities. A student executive board oversees and implements many of the activities of Campus Ministry.

## **Lasallian Youth**

Built upon the Lasallian virtues of faith, service, and community, Lasallian Youth is a worldwide service organization sponsored by the de La Salle Christian Brothers. Central Catholic's group is networked with similar groups in the Lasallian schools on the East Coast.

Campus Ministry also organizes school-wide prayer services and celebration of the Sacraments. Students are invited to assist in leading the school in daily prayer, to be lectors, altar servers, and Extraordinary Ministers of Communion, as well as assisting with vocal and instrumental music when the school gathers for worship.

Visits to other faith communities, such as those at Heinz Chapel and Temple Rodef Shalom, help students to understand and respect the diversity of Pittsburgh's communities of faith.

Days of reflection are provided throughout the school year. These days focus on topics important to the spiritual and faith lives of the students. A Discovery Retreat is offered twice in the second semester to assist upperclassmen in discerning vocation and career options.

Students are encouraged to consult the Campus Ministry bulletin board or the school website for details about these and other activities offered by Campus Ministry.

## **Chess Club**

The Chess Club meets regularly after school throughout the year for competition among the members and with teams from other schools. Members improve their skills and enjoy the fun of competition.



# Extracurricular Activities Program

## Choir

Central Catholic's Viking Choirs receive academic credit. Freshmen are encouraged to register for the Freshman Vocal Music course, which teaches basic vocal technique and introduces music theory through current choral repertoire. Upperclassmen are encouraged to continue choral singing by registering for the Vocal Music course, which develops singing technique through a more advanced choral repertoire.

The Viking Choirs participate in holiday events, seasonal concerts, and volunteer performances at local hospitals and institutions. The student is at an advantage if he has a musical background, although not necessarily in vocal music. If the student possesses desire and interest, the course should develop the skills needed.

## Forensics Society

The Central Catholic Forensic Society (CCFS) provides students with opportunities to develop public speaking skills through participation in a variety of speech activities. Students also broaden their knowledge of philosophy, literature, politics and current events, and social issues in preparation for tournament competition. CCFS offers students opportunities to travel to schools in Pennsylvania and neighboring states to debate, speak, and perform dramatic readings. Students participating in CCFS uphold a standard of excellence dating back to the 1960s. Central Catholic FS students have won many state championships, including the prestigious Lincoln Douglas debates. Central Catholic has been one of the most dominant clubs in our district and in the state. CCFS membership is open to all students.

## Harlequin Literary Magazine

Central Catholic's literary magazine, the *Harlequin*, allows students with an interest in writing, art and photography to explore, expand, and display their talents. The annual publication contains student stories, poetry, drawings and photography reviewed and selected by student editors guided by a faculty moderator.

## Human Rights Coalition (CCHRIST)

The Human Rights Coalition (Central Catholic Human Rights Initiative for Societal Transformation) supports human rights causes around the world through letter writing, fund-raising, and announcements to heighten the school community's awareness of human rights violations wherever they occur.

## Intramural Sports

Central Catholic provides an extensive intramural sports program. In the fall, freshman and sophomore homerooms compete in touch football. Juniors and seniors sign up for positions on Open League teams. During the winter, basketball leagues follow similar formats. The football and basketball leagues compete in a double elimination tournament. After all but two teams are eliminated, a championship game determines the winning team on each level. Intramural activities are open to all students who are not participating on the respective interscholastic team. Students are also encouraged to volunteer their services as officials for these games.

## MAPs Leadership

MAPs (*Maximizing Adolescent Potentials*) is a leadership program involving students selected for a summer training program at the end of their freshman year. Together with representatives of other Catholic high schools, the students are taught leadership skills for use in their schools. MAPs students have become leaders in Student Council and other school activities. They play a significant role in the freshmen orientation program. Having received training in conflict resolution, they may be asked to use these skills and to share them with others. A few members have been trained as Conflict Managers. The training session after the freshman year is open to 20 students recognized by the administration and faculty as having leadership potential.

## Masque Drama Club

The Masque, Central's Drama Club, generally presents stage productions in the fall and in the spring. Participation is open to the entire student body through announced auditions. Although previous stage experience is an asset, it is not required. The Masque seeks interested, cooperative individuals who are willing to devote approximately eight weeks to rehearsals after school or in the early evening, and sometimes on weekends. The Masque performs for the general public and has maintained a reputation for excellence.

*Choir*

*Forensics Society*

*Harlequin Literary Magazine*

*Human Rights Coalition*

*Intramural Sports*

*MAPs Leadership*

*Masque Drama Club*



## Extracurricular Activities Program, cont.

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*Masque Drama Club, cont.*

*National Honor Society*

*Pennsylvania Junior Academy  
of Science*

*SADD*

*Student Affairs Council*

The work of the Stage Crew is literally done behind the scenes. Almost everything connected with the use of the McGonigle Theater and stage involves the Stage Crew. They are responsible for maintaining the stage and stage equipment in working order. The Stage Crew is also responsible for constructing and maintaining the production sets as well as implementing the lighting, sound, and special effects. Although some technical knowledge is an asset, it is not necessary for membership. More important are a willingness to work hard, a spirit of teamwork, and a desire to see a project through to successful completion.

### **National Honor Society**

Central Catholic sponsors the La Salle chapter of the National Honor Society. Members of NHS must maintain high scholarship, demonstrate purposeful service, and exemplify worthy character. Students selected for membership must have a cumulative average of 4.3. The chapter serves the school community mainly by providing peer tutoring for their fellow students. See page 47-48.

### **Pennsylvania Junior Academy of Science**

In the Pennsylvania Junior Academy of Science (PJAS), a student chooses, designs and performs an experimental study in biology, chemistry, physics, earth science, psychology, or computer science. He presents his findings in a 10-minute presentation to a panel of judges at the Region 7 (Western PA) competition, generally held in February. If the student receives a First award (not a First Place in relation to his fellow participants, but an indication of excellent work), he may choose to present his findings at the state competition, usually in mid-May at Penn State University. A number of special awards, including cash, partial scholarships, admission to prestigious science camps, and plaques are presented to some of the outstanding competitors. Related programs open to PJAS students are:

- Pittsburgh Regional Science & Engineering Fair
- Penn State Science Symposium
- Science Olympiad
- Science Bowl
- Super Bowl of Problem Solving
- Envirothon
- Chemistry Olympics
- Individual Research Experience

### **SADD**

SADD (Students Against Destructive Decision-Making) is open to any student who is concerned about a variety of teenage issues, including, but not limited to, alcohol and drug abuse. SADD members sponsor student activities, assist with anti-drug and alcohol assemblies, conduct a program for middle school students, and plan and implement "Death by Drunk Drivers" activities before the Junior/Senior Prom and graduation. SADD also provides opportunities for members to discuss the difficulties of resisting peer pressure and other concerns for those who choose to live free of alcohol and drugs.



# Extracurricular Activities Program

## Student Council

The Student Council, the official student government of the school, provides students with an opportunity to participate in all aspects of the Central Catholic community. The officers of the Council are President, Vice-President, Secretary and Treasurer. Each officer has specific responsibilities that are outlined in the Student Council Constitution. The executive officers, two elected representatives from each class, and the homeroom representatives comprise the Student Council. The Student Council is divided into committees that encourage student involvement in the life of the school.

*Student Council*

*Towers Yearbook*

*Ultimate Frisbee*

*Viking Newspaper*

*WCCN News*

*World Affairs Council*

## Towers Yearbook

Since 1930, the *Towers* has continuously chronicled the events of the Central Catholic school year. Producing a yearbook entails an editorial staff, underclass staff members, and a faculty advisor. The staff functions as a team, gathering and organizing factual and pictorial material to present an accurate, comprehensive and creative view of the year. The staff plans and assigns writing and photos, structures page layouts, correctly and meticulously proofs copy, crops pictures to capture and crystallize the focal points of interest, scans page proofs, and meets deadlines. Meetings are held after school, although some written sections may be done at home or during free periods. No prior yearbook experience is necessary.

## Ultimate Frisbee

Ultimate Frisbee, a non-contact sport played by teams of two to seven players, relies upon sportsmanship and mutual respect among the players. Begun during the 1998-1999 school year, Ultimate Frisbee has become a popular springtime activity. Games are usually played at Schenley Park. Even non-athletic students can become involved in this minimally competitive activity.

## Viking Newspaper

The *Viking*, Central Catholic's student newspaper, introduces students to the world of print journalism. Student writers divide their efforts among news, features, sports and opinion writing. A student editor oversees each section, making it unique in itself while contributing to an overall product that informs and entertains its readers.

## WCCN News

WCCN, the Central Catholic News Network, broadcasts each morning during the homeroom period, followed by Channel 1, a national program for schools. Anchors provide students with important (and sometimes less important) information on activities, sports, and upcoming events. Technicians set up and run the broadcast, while cameramen run the equipment. If you enjoy knowing what's going on before anyone else, can enunciate your prepositions, and know the difference between talking and babbling, WCCN may be looking for you.

## World Affairs Council

The World Affairs Council Club is open to students who are interested in foreign policy issues, diplomacy, and current events related to international issues. Two or three times a month, students may attend the noon briefings offered by the World Affairs Council. Periodically, speakers present school assemblies on their fields of expertise. Members can gain valuable insights and information from prominent men and women from Pittsburgh, around the United States, and throughout the world.



# Interscholastic Athletics

## Baseball

Central Catholic sponsors 16 varsity sports and competes in the Western Pennsylvania Interscholastic Athletic League (WPIAL), the Pennsylvania Interscholastic Athletic Association (PIAA), and in sport-specific leagues. Viking teams have enjoyed great success over the past 78 years, and annually produce teams that rank high in local and state-wide competition. Central Catholic provides its student-athletes with the best in competitive opportunities, playing against challenging Quad-A and Triple-A teams from Western Pennsylvania. A principal reason for Central Catholic's success is the involvement of many students in the athletic program, offering them competition at freshman, junior varsity, and varsity levels. In addition, the intramural program provides interested students with opportunities to sharpen their athletic skills. Central Catholic provides one of the finest high school athletic programs in the area.

### Athletic Director

- Mr. Charles Crummie 412-208-3494

### Coaches' Offices

- 412-208-3446 (Alumni Hall)
- 412-208-3486 (Coaches' Pavilion)



Sport	Head Coach
Baseball	Mr. Frank LaCava
Basketball	Mr. Chuck Crummie
Bowling	Mr. Angelo Bordogna
Cross Country	Mr. Timothy McVeagh '73
Fencing	Mr. Charles F. Murphy
Football	Mr. Terence Totten '76
Golf	Mr. Corey O'Connor '02
Ice Hockey	Mr. Bob Kennedy
Inline Hockey	Mr. John Hunter
Lacrosse	Timothy Brashear '78
Rowing	Mr. Jay Hammond
Soccer	Mr. Claudio Morini
Swimming	Ms. Mercedes McCarthy
Tennis	Nicholas Celender
Track & Field	
Volleyball	Mr. Kris Scigliano
Wrestling	Mr. Sunny Abe

### Baseball

Central Catholic Baseball's strong tradition is well respected in the area. The teams have participated in the last four WPIAL playoffs. Success is directly attributable to our freshman and junior varsity teams. The coaching staff emphasizes the fundamentals of hitting and fielding. Our batting cage, pitching mounds, and pitching machines have helped in instructing, developing, and maintaining proper techniques and skills.

Teamwork, sportsmanship, and a winning attitude are constant themes. The varsity and junior varsity play in the highly competitive Section 7 of the WPIAL. Each team plays a 20-game schedule. Our freshman team participates in one of the most competitive leagues in the area and also plays a 20-game schedule. Games are usually played after school and on a few Saturdays. The program offers each player an opportunity to learn and enjoy the game of baseball.

## **Basketball**

The Central Catholic Basketball Program provides an opportunity for student-athletes interested in basketball to improve their skill through WPIAL and PIAA league competition and playoffs.

Game preparation consists of a rigorous practice schedule and pre-season weight training and conditioning, as well as off-season summer leagues and open-gyms. Competition is provided at the varsity, junior varsity, and freshman levels. Players representing Central Catholic are expected to demonstrate exemplary discipline, dedication, and attitude. Hard work and team play are the foundation of the program's philosophy.

## **Bowling**

Central Catholic's bowling team has been competing in the WPIBL since 1975 and currently competes in Section 1 of the league. During the last six seasons, the team has finished in first place in the State Championships several times.

Team tryouts are in early September. A bowler should carry a 135 average if he is considering trying out. Practices are held every Wednesday and Thursday from September to December. The season runs from December to March, with home matches bowled at Forward Lanes. The WPIBL Championship competition occurs in March. Because the league is highly competitive, emphasis is placed on the technical aspects of the game. Each bowler should have his own equipment.

## **Cross-Country**

Imagine a cold, clear October afternoon: leaves crackling underfoot; all eyes focused anxiously on a small patch of woods. Suddenly, one, then a flock of gold shirts emerges from the trees and races towards the finish as Central Catholic Cross-Country adds another victory to a tradition of victories and championships spanning more than 50 years.

The Cross-Country season begins in August and finishes in November at the state competition. Cross-Country runners race over a 5000-meter course to determine the fastest and strongest in races for varsity, JV, and freshmen. Everyone has a chance for success in this sport for everyone with determination and desire to compete. We invite you to join one of Central Catholic's finest sport traditions.

## **Fencing**

Relatively new to Central Catholic, this exciting sport uses the foil, epee, and sabre as its equipment. Although some fencers compete in all three events, they generally choose to develop their skills in one weapon. Foil and epee are point-thrusting weapons. Sabre is a point-thrusting and a cutting weapon. The target areas differ for the three weapons, although all are scored electronically. Each time a fencer scores a touch, he receives a point. Direct elimination matches consist of three 3-minute periods. Inside his uniform the fencer wears a body cord that connects the foil to a reel wire that is connected to the scoring machine.

## **Football**

Central Catholic offers football on the freshman, JV, and varsity levels. We compete in the tough Quad-A East section of the WPIAL. Central always fields a highly competitive team, emphasizing toughness and intensity, as well as sportsmanship and teamwork. Coaches stress the team concept and the importance of giving an all-out effort, both physically and mentally, in practices and games. Central Catholic was the first PIAA Quad-A State Champion in 1988, WPIAL Quad-A Runner-up in 2001, WPIAL Champion and State Runner-up in 2003, and WPIAL and PIAA State Champion in 2004. Central Catholic graduates play football in college at all levels, and on professional teams. All of these factors contribute to the winning tradition and excellent reputation of Central Catholic Football.

*Basketball*

*Bowling*

*Cross-Country*

*Fencing*

*Football*



# Interscholastic Athletics

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*Golf*

*Hockey*

*Inline Hockey*

*Lacrosse*

*Rowing*

## **Golf**

Central Catholic sponsors varsity and JV golf teams. Typically, each team has eight players. Golf is not a club sport; each player is expected to be already skilled in the sport and prepared with the necessary equipment.

The season begins in mid-August and continues through October. During this time the golfer is expected to dedicate his time to his studies and to golf. After five rounds of tryouts, the top six scorers are placed on the varsity. The coaching staff adds two other players. The top eight freshmen and sophomores are placed on the JV. All players must pass a test on rules information distributed before tryouts begin. The Golf team has compiled an impressive record, capturing first place in Section 4 numerous times.

## **Hockey**

Central Catholic offers Ice Hockey as a club sport at the varsity, JV and freshman levels. The Vikings compete in the WPI Hockey League at the Class AAA level, using many of the area ice facilities for practice and games. The goal of our program is to have our players on the ice an average of 3-4 times per week either in practice or games. The hockey program also utilizes the school weight room and gym facilities for player conditioning.

## **Inline Hockey**

Central Catholic's Inline Hockey team began as a club sport in 2002. We compete in the PIRHL on both the varsity and JV levels. The game is played on a court with the same dimensions, boards, glass, and goals as ice hockey, but with only four skaters and a goalie. There is no icing or offsides, and unlimited checking is not allowed. These factors result in a wide-open, high scoring game that requires skilled passing and offensive and defensive teamwork.

Typically, all players participate in regular season games with as equal an amount of playing time as possible. A short preseason in the fall, 16 regular season games, and playoffs in the spring comprise the season. Team practices are once per week. Player evaluations and team seeding are conducted prior to the season.

## **Lacrosse**

Central Catholic Lacrosse, a PIAA sport, is played at the varsity and JV levels. This fast-paced game provides players with intense teamwork, combining stick skills, speed, endurance, and physical contact.

Lacrosse provides opportunities for success to a variety of athletes: the small, quick dodger, the play-maker, the physical player, and the ground-ball man. Each player makes a unique contribution, depending upon his body size, athletic ability, and lacrosse skills. Excellent lacrosse players come in all shapes and sizes. The Central Catholic Lacrosse season begins with conditioning in October. Field practice opens in February, with competitions extending to the end of May.

## **Rowing**

Central Catholic Crew is a club offering rowing on the freshman and varsity levels. Competitions are held in the fall (head races) and spring (sprint races). We have traditionally dominated local competition and look to powerhouse crews from midwestern and eastern schools for competition. Instruction for novices begins in the fall and focuses on technique and conditioning, then moves to strength endurance, racing skills, and mental toughness for spring competition. Returning oarsmen have the opportunity to train and race with the team all year. Many credit Central Catholic's program as the stepping stone toward their successful participation on prestigious university rowing teams nationwide.



## **Soccer**

Each year Central Catholic Soccer registers winning records against the best teams in the WPIAL. The freshman, JV and varsity squads boast some of the hardest working young men at school. The season runs from preseason camp in mid-August through the State playoffs at the beginning of November.

Viking Soccer provides the student-athlete with an opportunity to be a part of a winning tradition that has brought positive recognition to the players and the school. The successful soccer program bodes well for the future and provides entertainment and excitement for the players and the spectators.

## **Swimming**

All swimmers are invited to join the Viking Swim Team. In 2003 and 2004, our swimmers won the WPIAL and State team championships. Because Central Catholic has no pool on campus, practices are conducted at nearby facilities. Swim practice begins in mid-November and finishes in March for those who qualify for WPIAL/State AAA championships. Parents are invited to join the active parent group.

## **Tennis**

The Tennis Team had its first undefeated regular season in 1993, when the team finished 14-0 and won the WPIAL Sectional Championship. Such success is achieved not only by fine individual players, but also by the team spirit that binds them together. The Tennis Team strives to continue this winning tradition.

## **Track and Field**

For thousands of years, men have competed against others to determine who could run the fastest, throw the farthest, and jump the highest. Central Catholic's version of the Olympic sport of track and field has long been recognized as one of the finest in the area.

Track and field consists of events testing speed, strength, coordination and endurance. The varsity season begins with a short winter schedule of indoor meets. The longer spring season includes meets for varsity, JV, and freshmen.

The spring season begins with practice in early March, moves to meets in April and May, and finishes with athletes qualifying for the PIAA Championship. If you think you are fast, strong, can run far or jump high, join the list of Central greats in track and field.

## **Volleyball**

Central Catholic Volleyball consists of varsity and JV teams. The focus of the program is on personal development and achievement as a team. Volleyball teaches the values of hard work, discipline, dependability, healthy competition, habits of health and exercise, along with lifetime volleyball skills. Each player's goal is to win through hard work, team effort, and dedication to practice. Volleyball is played in the spring. Prior experience is helpful, but no experience is needed to try out. Motivation is the most important factor.

## **Wrestling**

Central Catholic's well-respected wrestling team competes with the finest wrestling teams in Western Pennsylvania. This highly individualized sport offers opportunities for students of all sizes. Wrestling is an excellent way for a student to get into peak physical condition. Both the varsity and JV begin the season in November and continue until the state tournament in early March. Although wrestling is a demanding sport, it can also be one of the most rewarding activities offered at Central Catholic.

*Soccer*

*Swimming*

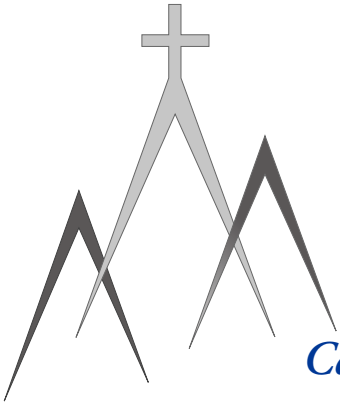
*Tennis*

*Track and Field*

*Volleyball*

*Wrestling*





## *Central Catholic High School's Student Creed*

### *Discover Myself*

*I am called to provide the perseverance, fitness, and self-discipline necessary to discover my abilities, gifts and talents. I will take advantage of the services and activities that Central Catholic provides to help me achieve success.*

### *Share and Respect Ideas*

*I am called to share my ideas with classmates, teachers, and other members of the Central Catholic community. I am called to respect the ideas and suggestions of others.*

### *Pursue Education*

*With the help of parents, teachers and other mentors, I am called to take responsibility for directing my personal learning, striving to achieve my full potential and academic excellence. If I fall short of my goals, I will use that experience as a means of growth. I am called always to be completely honest in my academic work.*

### *Develop Pride in Myself and My School*

*I am called to be trustworthy, honest, reliable, concerned, caring, and respectful. I will strive to demonstrate pride in Central Catholic's traditions, always acting in accordance with the policies of the School.*

### *Respect Others*

*I am called to learn more about my own history and culture and those of my classmates. I am called to respect all people as individuals and as God's sons and daughters. I am called to be a role model for other students and to assist younger students in their development and education. I will always practice courteous, respectful behavior towards others.*

### *Value the Natural World*

*I am called to respect the natural world and to accept the responsibility of caring for God's universe. I am called to value the gift of life and to avoid substances, behaviors and situations that could adversely affect my life.*

### *Develop My Spiritual Life*

*I am called to recognize that I am a unique creation of God, with a soul to be cherished and nurtured. I will build upon the values I have received through my family, the Church, Central Catholic, and other positive influences in my life.*

### *Offer Compassionate Service*

*Having been blessed by God with many gifts, I am called to be a person of compassion, offering service to others in my school and the wider community.*